



SHIRE OF WILLIAMS COUNCIL AGENDA

ORDINARY COUNCIL MEETING
WEDNESDAY 16th OCTOBER 2024

SHIRE COUNCIL CHAMBERS
9 BROOKING STREET
WILLIAMS WA 6391



NOTICE OF ORDINARY COUNCIL MEETING

Dear Elected Member and Community Members,

You are respectfully advised the next Ordinary Council Meeting of the Shire of Williams will be held on 16 October 2024, in the Shire of Williams Council Chambers, 9 Brooking Street, Williams, commencing at 3:30pm.

A handwritten signature in blue ink, appearing to read 'Peter Stubbs', is centered on the page.

Peter Stubbs

Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Williams for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Williams disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Williams during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Williams. The Shire of Williams warns that anyone who has any application lodged with the Shire of Williams must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Williams in respect of the application.



SHIRE OF WILLIAMS STRATEGIC COMMUNITY PLAN 2022-32

VALUES / VISION

Williams is an independent, growing and vibrant community, achieved by maintaining a balanced and caring approach to its people and environment.

- Community connectedness and great lifestyle.
- Support the young and care for the elderly.
- Ideal Location (proximity to regional centres and metropolitan areas)
- Relevant and well maintained facilities.
- Recognition of the need to care for the environment in a balanced approach.
- Effective communication and cooperation.

ECONOMIC

To support industry and business development of sustainable infrastructure and investment opportunities.

E1. Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.

E2. To have appropriate levels of housing to cater for population retention and growth.

SOCIAL & CULTURAL

To be a safe and welcoming community where everyone is valued and has the opportunity to contribute and belong.

SC1. To provide community infrastructure and facilities that meet the needs of the population.

SC2. To support a safe and healthy community with a strong sense of community pride.

SC3. To recognise the vibrant history of the Shire and its rich, varied cultural heritage and natural environment is valued, respected, promoted and celebrated.

LAND USE AND ENVIRONMENT

To have a balanced respect for our natural assets and built environment, retaining our lifestyle values and community spirit

LUE1. To enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community

LUE2. Natural assets and public open spaces are accessible, well utilised and managed.

LUE3. To have safe and well maintained transport network that supports local economy.

LUE4. Recognising and implementing sustainability measures.



INNOVATION, LEADERSHIP & GOVERNANCE

To have a shire council that is an innovative, responsive partner to the community with strong civic leadership engaging in effective partnerships which reflect the aspirations of the community as a whole.

ILG1. The Shire is efficient in its operations; actively listens to the community and anticipates and responds to the community needs

ILG2. The revenue needs of the Shire are managed in an equitable, proactive and sustainable manner.

ILG3. Effective collaboration and shared services with other relevant Local, State and Federal Government agencies, industry and community organisations

ILG4. A strategically focused, unified Council functioning effectively ensuring compliance within the regulatory framework

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, President Logie, will declare the Meeting open at 3:30 pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Elected Members

Cr Jarrad Logie - President
Cr Natalie Major - Deputy President
Cr Simon Harding
Cr Tracey Price
Cr Bernie Panizza
Cr Christine Cowcher
Cr John Macnamara

Staff

Peter Stubbs - Chief Executive Officer
Britt Logie – Community Development Officer / Minute Taker
Gemma Boyce – Executive Manager of Corporate Services
Cassie Barker – Senior Finance Officer

Visitors - Nil
Apologies - Nil
Leave of Absence – Nil

3. PUBLIC QUESTION TIME

4. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

5. DECLARATIONS OF INTEREST

DECLARATION OF INTEREST	
Name / Position	
Item No. / Subject	
Type of Interest	

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 18TH SEPTEMBER 2024

OFFICERS RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 18th September 2024, as previously circulated, be confirmed as a true and accurate record.

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

On Thursday 3rd October, Councillor Panizza and myself met with Mohammad Siddiqui, Director of Wheatbelt Region for Main Roads WA, and discussed the following matters;

- Bridge inspections & maintenance
- Truck access to and from Albany Highway for CBH Narrakine facility and Demeter Grains
- BP Roadhouse- proposed re-development and truck access
- Albany Highway- Pinjarra Road & Williams Road intersection
- Future access from Albany Highway into Lot 9000 - Shire of Williams Industrial land
- Main Roads long term plans for Albany Highway

I congratulate local businesses on receiving Regional Economic Development grants via the Development Commission and State Government. Locally, Price's Fabrication and the Darkan Hotel were beneficiaries of the grants to expand their businesses.

8. MATTERS WHICH REQUIRE DECISIONS

8.1 CORPORATE AND COMMUNITY SERVICES

8.1.1 PAYMENT LISTING

File Reference	4.23.15
Statutory Reference	Local Government (Financial Management) Regulations 1996
Author	Cassie Barker
Date	11.10.2024
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that require disclosure
Attachments	Payment listing for month ending September 2024

Background

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the Shire's municipal or trust account. In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council in the following month.

Statutory Implications

Regulation 13 of the *Local Government (Financial Management) Regulations 1995* states:

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Comment

The list of accounts for payment is a separate attachment to this agenda.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

CL 2.2 Maintain accountability, transparency and financial responsibility

Financial Implications

As listed in the recommendation below.

Voting Requirements

Simple Majority

Officers Recommendation

That Municipal Fund EFT, Bpay, Direct Debits and Cheques 105030 – 105033 totalling \$539,135.38 approved by the Chief Executive Officer during the month of September 2024 be endorsed.

SHIRE OF WILLIAMS
PAYMENT LISTING FOR THE MONTH ENDING 30 SEPTEMBER 2024

DATE	NAME	DESCRIPTION	AMOUNT
MUNICIPAL - EFT, BPAY, DIRECT DEBIT & CHEQUES			
04/09/2024	FDC Educators	FDC Educators PE 01/09/2024	\$31,900.89
04/09/2024	ALBANY IRRIGATION & DRILLING PTY LTD	13821 - Water Pump for Tarwonga Tank	\$2,978.80
04/09/2024	BROWN, NEAL.	Pre Employment Medical (Works Staff Member)	\$120.00
04/09/2024	GREAT SOUTHERN FUELS	Monthly Fuel Account August 2024	\$144.61
04/09/2024	HAMEL NURSERY (EFT)	13749 - Four Trays of Street Trees	\$307.20
04/09/2024	MCINTOSH & SON NARROGIN	13810 - Parts & Repairs, Fuels & Oils	\$75.44
04/09/2024	PRICE'S FABRICATION AND STEEL	13825 - One Length of Flat Bar for Attachment for Slasher	\$55.00
04/09/2024	STATE LIBRARY OF WA.	13909/13907 - Better Beginnings Bags	\$143.00
04/09/2024	TUTT BRYANT HIRE PTY LTD	13729 - Hire of Roller For Winter Grading 31/07/24 to 14/08/2024	\$2,500.72
04/09/2024	WILLIAMS GENERAL STORE	Monthly Refreshments & Consumables August 2024	\$187.79
04/09/2024	WA SUPER	Superannuation - August 2024	\$31,115.75
05/09/2024	SHIRE OF WILLIAMS	Salaries & Wages PE 04/09/2024	\$62,993.51
05/09/2024	BOYCE, GEMMA.	Reimbursement of Work Related Travel Expenses Aug/Sept 2024	\$2,416.53
05/09/2024	GRAND AUTOS	13914 - MOCS New 2024 Toyota Camry Hybrid	\$43,267.17
05/09/2024	INSTITUTE OF PUBLIC WORKS ENGINEERING AUS	13924 - Seminar Roads Database Training (P Stubbs)	\$85.00
16/09/2024	REGIONAL FIRE & SAFETY	13922 - Compliance Inspections (Various Buildings)	\$2,395.80
16/09/2024	STIRLING ASPHALT	13953 - Supply & Lay Asphalt to Town Hall Rear Access Road	\$37,481.18
18/09/2024	FDC EDUCATORS	FDC Educators PE 15/09/2024	\$33,219.78
19/09/2024	SHIRE OF WILLIAMS	Salaries & Wages PE 18/09/2024	\$61,593.20
26/09/2024	AVON WASTE	12341 - Monthly Refuse Charges August 2024	\$9,869.05
26/09/2024	BEST OFFICE SYSTEMS	12330 - Monthly Printing/Copying Charges	\$282.72
26/09/2024	BOC Ltd	13299 - August 2024 Container Service Fee	\$45.70
26/09/2024	CORSIGN WA PTY LTD	13730 - Road Sign (Dip Ahead)	\$165.00
26/09/2024	COWARAMUP AGENCIES	13962 - Repairs to Waste Water Pipe in Albany Highway Culvert	\$5,704.03
26/09/2024	DEPARTMENT OF THE PREMIER AND CABINET	13927 - Local Planning Scheme No 20 Amendment	\$388.68
26/09/2024	DUFF ELECTRICAL CONTRACTING	12349 - Replace Light Switch at Childcare Centre	\$80.00
26/09/2024	GREAT SOUTHERN FUELS	September - Bulk Fuel	\$13,188.16
26/09/2024	HARMONY SOFTWARE	Educators' Software Fees, Month of August 2024	\$381.60
26/09/2024	LANDGATE.	13902 - Title Searches & Valuations	\$1,118.41
26/09/2024	MAKIT NARROGIN HARDWARE	13748,13823 - PVC Fittings for 12 Growse St & Tarwonga Tank	\$128.10
26/09/2024	McINTOSH & SON	13827 - Parts & Oils for Tipper Truck WL128	\$3,153.60
26/09/2024	MCLEODS LAWYERS PTY LTD	13918 - Drafting of Contract of Sale & Lease Opt Industrial Land	\$2,872.89
26/09/2024	MELCHIORRE PLUMBING & GAS	13898, 13957,12348 - Plumbing Repairs (Various)	\$2,555.41
26/09/2024	METRO COUNT	13954 - 3 RoadPod Counters & Tubing, 2 Vent Plugs,Plus Freight	\$16,753.00
26/09/2024	NARROGIN CARPETS & CURTAINS.	13789 - Supply & Fit Blinds to 2A Wandoo Ct	\$4,900.20
26/09/2024	NARROGIN GLASS	13829 - Supply & Fit Windscreens to 2 Isuzu Trucks	\$1,443.90
26/09/2024	NARROGIN MAZDA	13920 - 50,000 km Service (Mazda Cx-5) WL036	\$394.27
26/09/2024	NARROGIN PUMPS SOLAR AND SPRAYING	13887, 13897 - Retic Burks & Town Park, PVC Fittings Pool	\$662.20
26/09/2024	NARROGIN TYREPOWER	13958 - Fitting of Four New Tyres & Disposal Fees WL076	\$1,364.00
26/09/2024	READ, DAVID M.	12339 - Installation of Cbond Fencing & 2 Gates (12 Growse St)	\$1,780.00
26/09/2024	SHIRE OF WANDERING.	13737 - LGIS Golf Tournament Fees	\$820.00
26/09/2024	SHIRE OF WILLIAMS	2024/2025 VROC Contribution	\$5,500.00
26/09/2024	ST LUKE'S FAMILY PRACTICE	13899 - Williams Medical Service (Dr Segun)	\$1,100.00
26/09/2024	TEAM GLOBAL EXPRESS	Freight (Various)	\$459.24
26/09/2024	THE GOODS	12345 - Cleaning Products & Consumables	\$443.14
26/09/2024	TOWN PLANNING INNOVATIONS	13881 - - General Planning Advice for August 2024	\$41.25
26/09/2024	TRUCK CENTRE (WA) PTY LTD	13826 - Parts and Oils	\$1,849.84
26/09/2024	WA LOCAL GOVERNMENT ASSOCIATION	13925 - WALGA Health & Safety Rep Training Course (A Wood)	\$1,199.00
26/09/2024	WALLIS COMPUTER SOLUTIONS	13919 - Equipt, Software, IT Security, IT Backups, IT Support	\$35,966.32
26/09/2024	WESFARMERS KLEENHEAT GAS PTY LTD	12346 - August - Bulk Gas (Pavilion)	\$592.90
26/09/2024	WESTRAC	13828 - Engine Oils (Various Vehicles)	\$1,288.22
26/09/2024	WILLIAMS COMMUNITY RESOURCE CENTRE	Library Service at CRC - 1st Quarter 2024/2025	\$11,293.45
26/09/2024	WILLIAMS NEWSAGENCY	Monthly Account August 2024	\$132.00
26/09/2024	WILLIAMS RURAL SUPPLIES	13824 - Monthly Hardware Account - August 2024	\$4,517.97
26/09/2024	WILLIAMS SJA SUB CENTRE	SJA Subscriptions Collected in August 2024	\$64.00
26/09/2024	WOODLANDS DISTRIBUTORS & AGENCIES	13926 - Dog Waste Bags for Parks & Reserves	\$386.32
30/09/2024	SHIRE OF WILLIAMS	Rates (Rubbish Charges) for 2024/2025	\$23,314.70
2-30 Sep24	DEPARTMENT OF PLANNING & INFRASTRUCTURE	Licensing Payments Forwarded to Department of Transport	\$18,127.75
03/09/2024	CBA	CBA - Merchant Fees X 2023	\$250.11
16/09/2024	ANZ CARDS	Monthly Credit Card Expenses x 2 (See Details Below)	\$809.43
18/09/2024	WA TREASURY CORPORATION	Loan Repayment - #71 Mens Shed	\$10,198.07
02/09/2024	SYNERGY	Electricity to Swimming Pool 16/07/2024 to 19/08/2024	\$1,000.33
02/09/2024	TELSTRA	TIMMS & Swimming Pool	\$37.32
03/09/2024	BUILDING AND ENERGY	BSL collection - August 2024	\$56.65
04/09/2024	TELSTRA	Monthly Phone Usage to 19/August/2024	\$378.62
16/09/2024	AUSTRALIAN TAXATION OFFICE	BAS July 2024	\$11,464.00
17/09/2024	AUSTRALIAN TAXATION OFFICE	BAS August 2024	\$14,749.00
17/09/2024	TELSTRA	Mobile Phone Bill	\$319.49
26/09/2024	SYNERGY	Electricity to Swimming Pool to 16/09/2024	\$828.83

SHIRE OF WILLIAMS
PAYMENT LISTING FOR THE MONTH ENDING 30 SEPTEMBER 2024

DATE	NAME	DESCRIPTION	AMOUNT
03/09/2024	WATER CORPORATION.	Water - Standpipes, Pool, Rec Ground, Industrial Shed	\$2,092.65
04/09/2024	WILLIAMS LICENSED POST OFFICE	Postage & Stationery, June & July 2024	\$144.54
17/09/2024	SYNERGY	Electricity Bills (Various)	\$8,557.90
26/09/2024	WILLIAMS LICENSED POST OFFICE	Postage & Stationery, August 2024	\$940.05
			\$539,135.38
16/09/2024	ANZ CARDS	Monthly Credit Card Expenses x 2	-809.43
Sharon Palumbo - Manager of Childrens Services			
	PLANT:P084 CX-5 2022 WL036 (FDC)	47.67 L ULP	82.73
	PLANT:P084 CX-5 2022 WL036 (FDC)	47.34 L ULP	78.28
	PLANT:P084 CX-5 2022 WL036 (FDC)	44.35 L ULP	72.94
		10.28 L ULP	18.18
		Band Aids, Cotton Balls, Paper Plates	14.32
		Broom	12.26
		Clock	16.36
Peter Stubbs - CEO			
		Coffee Pods	247.27
		Registrations for Fast Fill Trailers x 3	55.91
	PLANT:P083 Isuzu MU-X 2022 16WL	Diesel Fuel	46.44
		Marradong Trail Web Hosting VROC	18.47
		1 Year Subscription to marradongtrails.com Domain	19.95
		First Fleet Monthly Fee, Website Hosting	52.73
	AUSTRALIAN TAXATION OFFICE	Non-Cap. Acq. - Inc GST	73.59

8.1.2 FINANCIAL STATEMENTS

File Reference	4.23.15
Statutory Reference	Local Government (Financial Management) Regulations 1996
Author	Cassie Barker
Date	11.10.2024
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that require disclosure
Attachments	Financial Statements ending September 2024

Background

In accordance with the *Local Government Act 1995*, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. *Regulation 34*, from the *Local Government (Financial Management) Regulations 1996* sets out the detail that is required to be included in the reports.

Statutory Implications

Local Government (Financial Management) Regulations 1996 – Regulation 34.

Comment

The attached monthly financial statements and supporting information have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. Specifically, it relates to the following strategy(s):

CL 2.2 Maintain accountability, transparency and financial responsibility

Financial Implications

As disclosed in the financial statements.

Voting Requirements

Simple Majority

Officers Recommendation

That financial statements presented for the period ending September 2024 be received.



MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 30 September 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WILLIAMS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
Rates	9	2,368,869	2,366,869	2,373,250	6,381	0.27%	▲
Grants, subsidies and contributions	12	601,094	189,370	200,592	11,222	5.93%	▲
Fees and charges		1,230,062	307,404	329,661	22,257	7.24%	▲
Interest revenue		136,000	36,148	26,320	(9,828)	(27.19%)	▼
Other revenue		45,175	10,500	27,057	16,557	157.69%	▲
Profit on asset disposals	5	5,000	0	0	0	0.00%	
		4,386,200	2,910,291	2,956,880	46,589	1.60%	
Expenditure from operating activities							
Employee costs		(2,031,747)	(516,461)	(540,938)	(24,477)	(4.74%)	▼
Materials and contracts		(1,212,566)	(362,193)	(270,729)	91,464	25.25%	▲
Utility charges		(262,119)	(54,177)	(33,474)	20,703	38.21%	▲
Depreciation		(2,193,426)	(548,367)	(597,888)	(49,521)	(9.03%)	▼
Finance costs		(18,435)	0	(1,874)	(1,874)	0.00%	
Insurance		(195,191)	(97,596)	(89,232)	8,364	8.57%	▲
Other expenditure		(25,000)	(2,500)	(2,495)	5	0.20%	
		(5,938,484)	(1,581,294)	(1,536,630)	44,664	2.82%	
Non-cash amounts excluded from operating activities	Note 2(b)	2,189,926	548,367	597,888	49,521	9.03%	▲
Amount attributable to operating activities		637,642	1,877,364	2,018,138	140,774	7.50%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	13	3,374,570	15,000	124,497	109,497	729.98%	▲
Proceeds from disposal of assets	5	60,000	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans		23,299	0	0	0	0.00%	
		3,457,869	15,000	124,497	109,497	729.98%	
Outflows from investing activities							
Payments for property, plant and equipment	4	(3,350,897)	(319,250)	(161,558)	157,692	49.39%	▲
Payments for construction of infrastructure	4	(1,985,920)	(162,055)	(166,330)	(4,275)	(2.64%)	
		(5,336,817)	(481,305)	(327,888)	153,417	31.88%	
Non-cash amounts excluded from investing activities	Note 2(c)	0	18,299	0	(18,299)	(100.00%)	▼
Amount attributable to investing activities		(1,878,948)	(448,006)	(203,391)	244,615	54.60%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	3	305,000	0	0	0	0.00%	
		305,000	0	0	0	0.00%	
Outflows from financing activities							
Repayment of borrowings	10	(90,375)	(22,026)	(22,026)	0	0.00%	
Transfer to reserves	3	(129,270)	0	0	0	0.00%	
		(219,645)	(22,026)	(22,026)	0	0.00%	
Amount attributable to financing activities		85,355	(22,026)	(22,026)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		1,155,950	1,155,950	1,155,950	0	0.00%	
Amount attributable to operating activities		637,642	1,877,364	2,018,138	140,774	7.50%	▲
Amount attributable to investing activities		(1,878,948)	(448,006)	(203,391)	244,615	54.60%	▲
Amount attributable to financing activities		85,355	(22,026)	(22,026)	0	0.00%	
Surplus or deficit after imposition of general rates		0	2,563,282	2,948,671	385,389	15.03%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WILLIAMS
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

	30 June 2024	30 September 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	3,308,734	4,260,517
Trade and other receivables	88,344	1,178,666
Other financial assets	23,299	23,299
Inventories	25,252	17,420
Other assets	956	956
TOTAL CURRENT ASSETS	3,446,585	5,480,858
NON-CURRENT ASSETS		
Other financial assets	184,402	184,402
Property, plant and equipment	25,680,414	25,680,478
Infrastructure	69,812,261	69,521,830
Investment property	61,117	61,117
TOTAL NON-CURRENT ASSETS	95,738,194	95,447,827
TOTAL ASSETS	99,184,779	100,928,685
CURRENT LIABILITIES		
Trade and other payables	267,562	103,357
Other liabilities	74,376	459,760
Borrowings	90,374	78,402
Employee related provisions	281,975	281,975
TOTAL CURRENT LIABILITIES	714,287	923,494
NON-CURRENT LIABILITIES		
Borrowings	361,489	351,435
Employee related provisions	27,144	27,144
TOTAL NON-CURRENT LIABILITIES	388,633	378,579
TOTAL LIABILITIES	1,102,920	1,302,073
NET ASSETS	98,081,859	99,626,612
EQUITY		
Retained surplus	23,576,867	25,121,615
Reserve accounts	1,678,854	1,678,854
Revaluation surplus	72,826,141	72,826,141
TOTAL EQUITY	98,081,862	99,626,612

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 SEPTEMBER 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 09 October 2024

SHIRE OF WILLIAMS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Supplementary Information	Adopted Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 30 September 2024
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents	2	1,949,064	3,308,733	4,260,517
Trade and other receivables		23,926	88,344	1,178,666
Other financial assets		88,344	23,299	23,299
Inventories	7	25,252	25,252	17,420
Other assets	7	935	956	956
		2,087,521	3,446,584	5,480,858
Less: current liabilities				
Trade and other payables	8	(269,729)	(267,563)	(103,357)
Other liabilities	11	(48,727)	(74,376)	(459,760)
Borrowings	10	(80,919)	(90,374)	(78,402)
Employee related provisions	11	(281,975)	(281,975)	(281,975)
		(681,350)	(714,288)	(923,494)
Net current assets		1,406,171	2,732,296	4,557,364
Less: Total adjustments to net current assets	Note 2(d)	(1,583,402)	(1,576,346)	(1,608,692)
Closing funding surplus / (deficit)		(177,231)	1,155,950	2,948,672

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities			
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	5	(5,000)	0
Add: Depreciation		2,193,426	597,888
Movement in current employee provisions associated with restricted cash		1,500	
Total non-cash amounts excluded from operating activities		2,189,926	597,888

(c) Non-cash amounts excluded from investing activities

The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Adjustments to investing activities			
Movement in current other provision associated with restricted cash		18,299	
Total non-cash amounts excluded from investing activities		0	0

(d) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Supplementary Information	Adopted Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 30 September 2024
Adjustments to net current assets				
Less: Reserve accounts	3	(1,678,854)	(1,678,854)	(1,678,854)
Less: Financial assets at amortised cost - self supporting loans	7	(23,299)	(22,693)	(23,299)
- Current financial assets at amortised cost - self supporting loans				
- Rates receivable				(22,774)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	10	80,919	90,374	78,402
- Current portion of employee benefit provisions held in reserve	3	37,833	37,833	37,833
Total adjustments to net current assets	Note 2(a)	(1,583,401)	(1,576,346)	(1,608,692)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF WILLIAMS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is \$5,000 or 5.00% whichever is the greater.

Description	Var. \$	Var. % %	
Revenue from operating activities			
Rates	6,381	0.27%	▲
Interim Changes			
Grants, subsidies and contributions	11,222	5.93%	▲
Timing Variance			
Fees and charges	22,257	7.24%	▲
\$9k Instalment Charges above budget & Employee Rent Recoup			
Interest revenue	(9,828)	(27.19%)	▼
OCDF interest under budget			
Other revenue	16,557	157.69%	▲
Unbudgeted additional 'other revenue'			
Expenditure from operating activities			
Employee costs	(24,477)	(4.74%)	▼
Timing Issue			
Materials and contracts	91,464	25.25%	▲
Timing Variance			
Utility charges	20,703	38.21%	▲
Budget Allocation higher than anticipated			
Depreciation	(49,521)	(9.03%)	▼
Budget estimate variance with Asset Revaluations too low			
Insurance	8,364	8.57%	▲
Timing Variance			
Non-cash amounts excluded from operating activities	49,521	9.03%	▲
Timing Variance			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	109,497	729.98%	▲
Timing Variance			
Outflows from investing activities			
Payments for property, plant and equipment	157,692	49.39%	▲
Timing Variance			
Non-cash amounts excluded from investing activities	(18,299)	(100.00%)	▼
Timing Variance			
Surplus or deficit after imposition of general rates	385,389	15.03%	▲
Due to variances described above			

8.2 ROAD INFRASTRUCTURE REPORT

8.2.1 MAINTENANCE GRADING ACTIVITY

File Reference	4.1.20
Statutory Reference	Various
Author	Tony Kett
Date	11.10.2024
Attachments	Nil

Background

Maintenance grading is performed to prevent potholes, washouts, and uneven surfaces, promoting safety and reducing long-term repair costs. It is also used to prevent soil erosion and improve drainage on the roads.

Comment

Grading has been carried out on the following roads:

ROAD NAME	TOTAL LENGTH GRAVEL RD	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
BATES ROAD	3.52			3.5				3.5					
BULLIED ROAD	1.61			1.6				1.6					
CHAPMAN ROAD	2.13			2.1				2.1					
CHURCH ROAD	1.0			1.0									
CONGELIN – NARROGIN ROAD	3.0		3.1			3.0			3.1				
COWCHER ROAD	4.04			4.1				4.1					
CULBIN – BORANING ROAD	17.70		17.7		17.7				17.7				
CURTIS ROAD	4.29			4.2									
DARDADINE ROAD	21.50		21.5		21.5		21.50		10.5				
DARDADINE – SOUTH ROAD	.48						0.48						
DARKAN-QUINDANNING ROAD	4.6		4.1		4.6			4.6					
DEEP DEAN ROAD	5.7				5.7	5.7							
EDDINGTON ROAD	2.09			2.1					2.1				
ENGLISH ROAD	6.5							6.5	6.5				
EXTRACTS ROAD	12.25			12.2		12.25							
FAWCETT ROAD	2.87			2.8									
FOLLAND ROAD	2.09		2.1					2.1					
GILLET ROAD	1.12			1.1				1.1					
GLENFIELD ROAD	8.6			8.6					8.6				
GRAHAM ROAD	1.95			1.9					1.9				
GULL STREET	0.48								0.48				
HARDIE ROAD	2.0									2.0			
HIGHAM ROAD	3.31		3.3						3.3				
HILLMAN ROAD	1.78		1.7		1.7		1.78						
HURLEY ROAD	13.84		13.8			13.8							
JOHNSTONE ROAD	1.29			1.2			1.29						
KELLY ROAD	8.42		8.4		8.4			8.4					
KENNEDY ROAD	2.74			2.7			2.74						
MAJOR ROAD	1.21		1.2				1.21						
MARLING ROAD	7.14		7.1		7.1			7.1					
MARTIN ROAD	3.86		3.8					3.8					
MATTHEWS ROAD	2.16							2.16	2.16				
MCKENZIE ROAD	5.43			5.4				5.4					
MEDLEN ROAD	8.2				8.2		8.26						
MUNDAYS ROAD	8.71			8.7				8.7					
MUNTHOOLA ROAD	2.1								2.1				
NARRAKINE ROAD	8.1			8.1			8.1						
NASH ROAD	5.88			5.8					5.88				
NORWOOD ROAD	0.9									0.9			

OLD SOLDIERS ROAD	3.92			3.9				3.9					
PETCHELL ROAD	2.09			2.1					2.1				
PHILLIPPE ROAD	1.77							1.77	1.77				
PIG GULLY ROAD	11.00		11.0					11.0					
PLANK ROAD	4.78		4.7		4.7			4.7					
PLAYLE ROAD	3.75			3.7				3.7					
RICHMOND STREET	0.27							0.27					
ROCHI ROAD	4.13		4.1		4.1			4.13					
SATTLER ROAD	5.42		5.4		5.4	5.4							
TAYLOR ROAD	9.1		9.1					9.10					
TIN SHED ROAD	2.53			2.5				2.5					
TOP END ROAD	1.13			1.1				1.1					
WALDOCK ROAD	1.8									1.8			
WANGERLING GULLY ROAD	8.86		8.8		8.8		8.86						
WESTMERE ROAD	5.01			5.1			5.01						
YARABIN ROAD	4.5			4.5			4.5						
ZILKO ROAD	19.31			19.3			19.31		19.31				
TOTAL LENGTH GRADED			130.9	118.3	97.9	55.12	74.3	103.1	87.5	4.7			

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. Specifically, it relates to the following strategy(s):

- LUE 4.1** Strive for high-quality, well-constructed and maintained local road network.
- LUE 4.2** Ensure adequate and appropriate drainage is considered in all road upgrades and maintenance for both town and rural roads.

Financial Implications

Funds for the Maintenance Grading Program are included in the 2024/2025 Annual Budget.

Voting Requirements

Simple Majority

OFFICERS RECOMMENDATION

That the maintenance grading report for the month of September 2024 be received.

8.2.2 2023/24 ROAD CONSTRUCTION PROGRAM

File Reference	Various
Statutory Reference	Nil
Author	Tony Kett
Date	11/09/2024
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that require disclosure
Attachments	Nil

Background

The following table shows progress towards the 2024/25 Road Construction Program:

TABLE DISPLAYED ON FOLLOWING PAGE.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

- LUE 4.1** Strive for high-quality, well-constructed and maintained local road network.
- LUE 4.2** Ensure adequate and appropriate drainage is considered in all road upgrades and maintenance for both town and rural roads.

Financial Implications

Funds for the Road Construction Program are included in the 2024/2025 Annual Budget.

Voting Requirements

Simple Majority

OFFICERS RECOMMENDATION

That the road construction program for the month of September 2024 be received.

Road Construction Program 2024-2025

Rd No	Road Name	Description of Work	Start SLK	End SLK	Budget Total	Start Date	Finish Date	Comment
14	Narrakine Rd	Stabilise pavement	7.21	7.27	\$34,800		July 24	Drainage Completed Seal completed after winter
2	Quindanning Darkan Rd	Seal 7m wide	21.98	19.68	\$374,910	07/10/2024		Started Tree Clearing
4	Congelin- Narrogin Rd	Seal 7m wide	3.75	5.00	\$191,367	20/08/2024		Commenced vegetation management, gravel prep. Gravel in mixed. Seal is not yet confirmed.
	Glenfield Rd (RTR)	Reseal 5.37km			\$129,275			EOI has been sent out to 3 companies
9	Dardadine Rd (RTR)				\$85,000			
7	Clayton Rd (RTR)	Reseal			\$66,837			EOI has been sent out to 3 companies
9	Dardadine Rd (RTR)	Clear widen & form. Extend culverts	15.44	21.50	\$131,222			
	Williams – Darkan Rd (WSFN)	WSFN Development project	0.00	25.5	\$294,867			
	Brooking Street (LRCI)	Culvert Replacement	0.08	0.85	\$320,000			RFQ under development
	Brooking Street	Rebuild and reseal	0.07	1.1	\$120,000			
89	Cemetery Rd	Reseal	0.00	0.42	\$51,145			
	Town Hall Laneway	Reseal (hotmix)	0.00	0.10	\$37,482			COMPLETED

26	Medlen Rd	Gravel Sheet	2.10	5.60	\$57,750			
	Bridge works 884				\$100,000	Aug 24	Oct 24	Quote called approx. \$5,000 for minor maintenance. 11 Props (jacks) recommended & still to be clarified.
	Marjidin Way Ngn Rd intersection				\$200,000	Sept start design	Feb 25 for design & costings	<p>Revised quote and design options being sought via Rod Munns. To get mature costings requires;</p> <p>Full MRWA design process (Traffic Impact Assessment with concept plan in lieu of a Design Report, then upon acceptance of this, 15% design Drawings and review, then 85% design Drawings and review and then 100% design Drawings and acceptance.</p> <p>Approx. cost \$10,000</p> <p>Traffic Plan cost ~\$4,000</p>

8.3 CHIEF EXECUTIVE OFFICER'S REPORT

8.3.1 PROPOSED OUTBUILDING - Lot 13314 (No 1) RICHMOND STREET, WILLIAMS

File Reference	10.60.15
Statutory Reference	Shire of Williams Town Planning Scheme No 2
Author	Liz Bushby, Town Planning Innovations
Date	4 October 2024
Disclosure of Interest	Nil
Attachments	Nil

Background

Lot 1 has an approximate area of 4.9 hectares and is vacant. An outbuilding is proposed in the south east portion of the lot.



Location Plan

Comment:

Proposed Development

The owner has applied for an outbuilding with a 15 metre by 6 metre floor area (90m²). It is proposed with a 3.6 metre wall height and 4.129 metre ridge height to the peak of the roof.

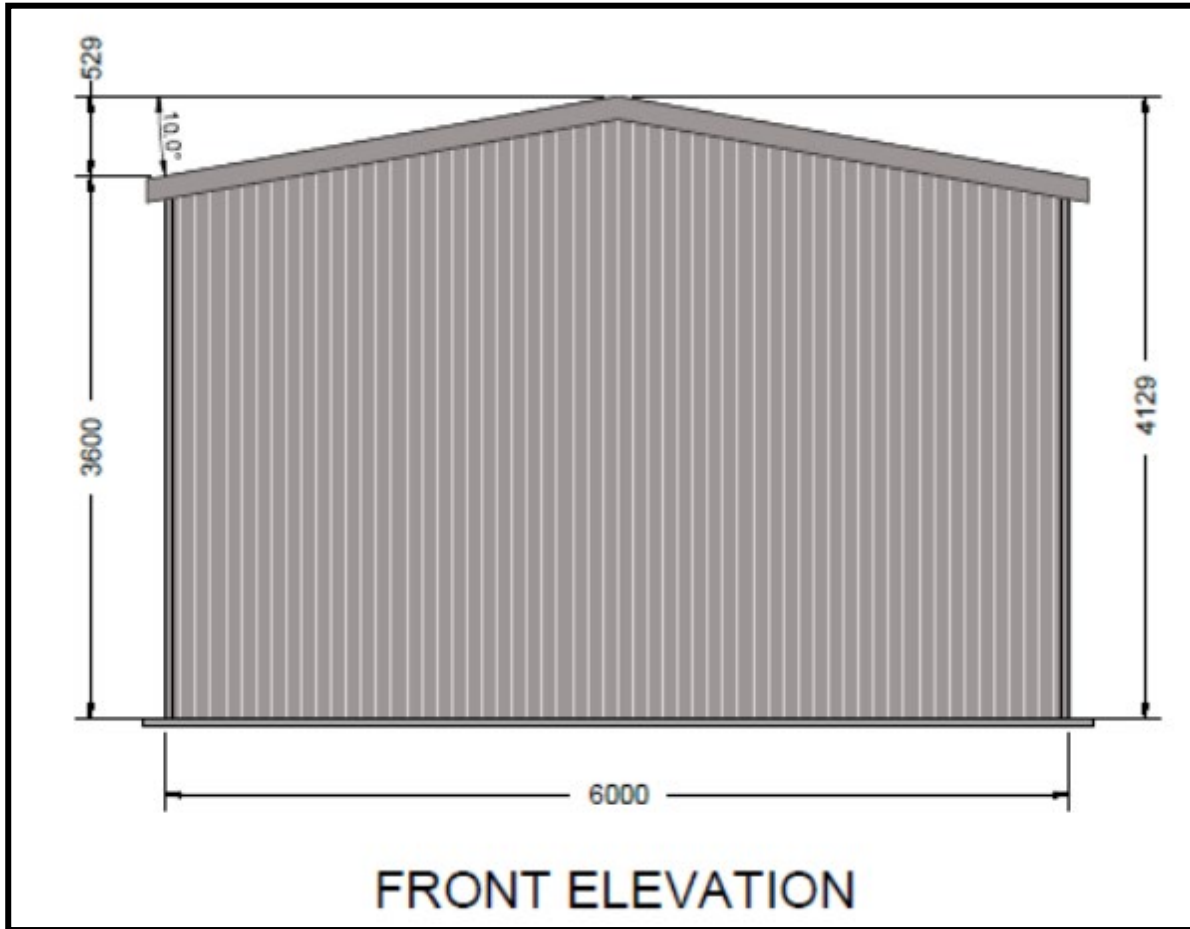
The structure is proposed to be setback 10 metres from the nearest south boundary, and 30 metres from Richmond Road.

The plans lodged are not to scale, so the outbuilding size/location is not accurate, however is shown on an aerial below for reference.



Aerial – Not Accurate or to Scale. Partial site plan showing outbuilding in south east portion of the lot

The proposed elevation is included below.



Ordinarily TPI would request better quality scaled plans, however there was insufficient time prior to the October 2024 agenda deadline.

- **Bushfire Prone Areas**

A significant portion of Lot 13314 is within a declared bushfire prone area.

The applicant has lodged a map asserting that the outbuilding will be located outside of the bushfire prone area, however TPI has taken measurements on the bushfire map and the most western part of the building will likely encroach into the bushfire prone area.

It is not recommended that Bushfire Attack Level (BAL) assessment be required as the outbuilding is for non-habitable purposes, will not be actively occupied, and is not near to any house on the same lot.



Above: Bushfire prone area shown in pink

- **Consultation**

The application is being advertised for public comment until the 28 October 2024, via the Williams newspaper, Facebook, and the Shire website. The adjoining neighbour has been notified by letter.

POLICY REQUIREMENTS:

Not applicable.

LEGISLATIVE REQUIREMENTS:

Planning and Development (Local Planning Schemes) Regulations 2015

The Regulations include 'deemed provisions' which automatically apply to the Shire, without the need to amend the Shires Scheme.

Clause 67 of the deemed provisions outlines 'matters to be considered by Council' including but not limited to orderly and proper planning, the compatibility of the development with its setting including the relationship to development on adjoining land, the amenity of the locality, the adequacy of proposed means of access to and from the site, the amount of traffic to be generated by the development, and any submission received.

Clause 82(1) and 82(2) provides Council with the ability to grant delegated authority to the Chief Executive Officer to determine the application. This will expedite determination of the application (after advertising). Any delegation must be made by an Absolute Majority of Council.

Shire of Williams Town Planning Scheme No 2 (the Scheme) – The lot is zoned 'Rural'.

There are no specific setback requirements for the Rural zone under the Scheme.

Strategic Implications:

There are known strategic implications associated with this report.

Financial Implications:

The Shire pays consultancy fees to Liz Bushby of Town Planning Innovations for advice.

Voting Requirements

Absolute Majority- for delegated authority.

STAFF (CONSULTANT PLANNER) RECOMMENDATION

That Council:

1. Note that the application for an outbuilding on Lot 13314 (No 1) Richmond Street, Williams is being advertised for public comment.
2. Pursuant to Clause 82(1) and 82(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 grant (by Absolute Majority) delegated authority to the Chief Executive Officer to determine the development application for an outbuilding on Lot 13314 (No 1) Richmond Street, Williams.

8.3.2 LEASE LOT 6 MARJIDIN WAY, INNOVATIVE AG

File Reference	Various
Statutory Reference	Local Government Act 1995
Author	Peter Stubbs
Date	11 October 2024
Disclosure of Interest	The Author has no Impartiality, Financial or Proximity Interests.
Attachments	Nil

Background

Council leased Lot 406 Marjidin Way to the Innovative Ag company in November 2023. The lease commenced for 1-year on 1 November 2023, with a 1-year extension option.

Council received a report on the 1-year lease extension option being exercised at its September 2024 meeting.

Subsequent to that meeting, Innovative Ag asked if the Lease could be extended a further year to end in November 2026 to give it tenure security for a longer period as it seeks a more permanent presence in Williams.

The lessee is up to date with lease payments.

Innovative Ag have requested to buy approximately 4 hectares of Council land, a portion of Lot 9000 Albany Highway, adjacent to Lot 406 Marjidin Way and zoned for industrial land use. That matter will be bought to Council when Innovative Ag provide the required written documentation to support Council consideration of that.

If Council wishes to negotiate a land disposal, other than by public auction or tender, it needs to follow the process outlined in Section 3.58(3) of the Local Government Act 1995, which require the details of a proposed land sale to publicised, and consideration given to public submissions received.

Comment

Leasing of land is defined as 'disposal' of land under the Local Government Act 1995.

Council advertised the intended lease of Lot 6 Marjidin Way to Innovative Ag for public comment prior to establishing the Lease.

The current lease has no provision to extend beyond November 2025. To offer a further lease term therefore requires public advertising of that intent again.

Strategic Implications

A key aspiration in Councils strategic plan is to expand business through the Marjidin Way land zoned for industrial use. This links to the following strategic objectives:

- E.1** Develop infrastructure and investment that is suitable and an ongoing legacy to the Shire.
- E.2** To have appropriate levels of housing to cater for population retention and growth.

Financial Implications

The lease fee is currently \$35,760 plus GST per year, this will be adjusted by CPI from 1 November 2024 as per the lease provisions. This will increase the lease to \$37,011.60 for the period November 2024 to November 2025.

For the period of lease requested, November 2025 to November 2026 an assumed 3.5% CPI increase would take the lease to \$38,307.00.

An assumed 5% lease increase above the period November 2024 to November 2025 would be \$38,862.18.

Voting Requirements

Absolute Majority- for delegation to the CEO

Officer's Recommendation

That Council

Approve in principle the requested Lease of Lot 6 Marjidin Way, Williams by Innovative Ag, from 1 November 2025 to 1 November 2026.

Advertise the proposed Lease to Innovative with the Lease fee at \$38,862.18 for the period 1 November 2025 to 1 November 2026.

Delegate to the CEO and Shire President to execute a Lease after considering public comments received from advertising of the proposed Lease.

8.3.3 ST LUKES DOCTOR SERVICE

File Reference	Various
Statutory Reference	Local Government Act 1995
Author	Peter Stubbs
Date	11 October 2024
Disclosure of Interest	The Author has no Impartiality, Financial or Proximity Interests.
Attachments	Nil

Background

At the August 2024 Councillor Forum a report was presented on the Doctor service for Williams.

St Lukes (Katanning based) commenced a one day per month Doctor service in Williams in February 2024 under a MOU with the Shire of Williams. The MOU has been extended to December 2024. The St Lukes service cost to the Shire is \$1,000 per day plus GST (\$12,000 per year). The service is being used by an average of 11 people for day on the days the Doctor is present.

Boddington Medical Centre approached the Shire with a proposal to provide a one day per week Doctor service from the WACHS facility in Williams. The cost for this level of service would be \$50,000 to \$55,000 per year.

The Shire has discussed with St Lukes option to extend their Doctor service and they are prepared to extend that to one day per fortnight, and believe that a more regular service would be beneficial to the community and with good promotion lead to increase use.

Strategic Implications

The provision of health and medical services to the community is consistent with Councils strategic goals of:

- SC 1.1.** To provide, maintain and improve community infrastructure.
- SC 2.1** Advocate and support service provision for Seniors
- SC 2.4** Continue to support health service provision for the community (doctor, allied health, Medical Centre)

Financial Implications

Funds for the current arrangement with St Lukes for a one-day per month Doctor Service (\$12,000 per year) are included in the 2024/2025 Annual Budget. Any additional service arrangement would require a budget amendment.

Increasing the St Lukes Doctor services to one day per fortnight would increase cost to Council by an additional \$12,000 per year (\$24,000 per allocation required).

For a one day per fortnight service to commence in December 2024 would require a budget amendment to make provision for an additional 7 months of service for remainder of the 2024-25 year- a \$7,000 additional allocation.

Voting Requirements

Absolute Majority- for budget amendment

Officer's Recommendation

That Council:

Amend its MOU with the St Lukes Doctors service to support a doctor service in Williams one day per fortnight on a trial basis through until December 2025.

Amend its 2024-25 Budget to allocate the required additional \$7,000 for the 2024-25 year for that purpose, with those funds being reallocated from savings from the cancelled sale of the budgeted water truck.

8.3.4 USE OF COMMON SEAL AND DECISIONS UNDER DELEGATED AUTHORITY

File Reference	Various
Statutory Reference	Local Government Act 1996
Author	Peter Stubbs
Date	14 October 2024
Disclosure of Interest	The Author has no Impartiality, Financial or Proximity Interests.
Attachments	Nil

Background

The purpose of this Agenda Item is to report to Council for endorsement, the use of the Common Seal and actions performed under delegated authority requiring referral to Council.

The *Local Government Act 1995* requires that the Delegations Register is reviewed annually by Council. A procedure included in the Delegations Register is to report to Council the activities or actions that have been performed under delegated authority. A report completed for Council at meetings identifies: (1) use of the Common Seal, and (2) actions performed under the delegated authority requiring referral to Council as per the Delegations Register.

Comment

The Common Seal was not used since the last Council meeting.

Decisions by the CEO using delegated authority are provided in the table below;

Decision Type		Name/Property	Date of Decision	Purpose
1	Food Business Registration	Chatterbox Cafe	18 Sept 2024	Registration of Food Business
2	Building Permit	24 Hynes Court, Mr James Scott	24 Sept 2024	Residential House Construction
3	Planning Approval	Lot 90 Richardson St Mr Jack Babic	24 Sept 2024	Residential House Planning Approval- compliant with R Codes

Payment from the Municipal or Trust Funds – Delegation 1.1.19 Authority to make payments from the municipal or trust funds with the authority limited to making payments subject to annual budget limitations.

Action - Payments from the Municipal Fund and Trust Fund are as per the payments listing attached to this Agenda.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

- CL 2.2** Maintain accountability, transparency and financial responsibility.
- CL 4.4** Monitor and ensure compliance with regulatory framework for local government business.

Financial Implications

The standard approved Council fees were applied to the above decisions.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council accept the report "Use of Common Seal and Actions Performed under Delegated Authority" for the period 18TH September 2024 to 11th October 2024.

9. ELECTED MEMBERS' MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

10.1 ELECTED MEMBERS

10.2 OFFICERS

11. APPLICATION FOR LEAVE OF ABSENCE

12. CLOSURE OF MEETING