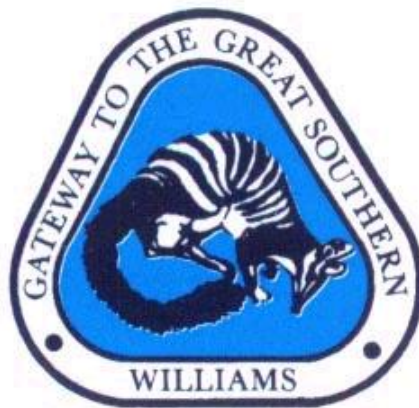


SHIRE OF WILLIAMS

***MINUTES ORDINARY MEETING HELD ON WEDNESDAY
20TH JULY 2016***



COUNCIL DIARY

WEDNESDAY 20TH JULY 2016

1.00pm

Ordinary Meeting

WEDNESDAY 17TH AUGUST 2016

1.00pm

Ordinary Meeting



TABLE OF CONTENTS

Item	Subject	Page
	NOTICE OF MEETING	4
	DISCLAIMER	5
1.0	Declaration of Opening / Announcement of Visitors	6
2.0	Record of Attendance / Apologies / Leave of Absence (previously approved).....	6
3.0	Public Question Time	6
4.0	Petitions / Deputations / Presentations	6
5.0	Declarations of Interest	6
6.0	Confirmation of Minutes of Previous Meetings	8
6.1	HWEDA MEETING Held 14th June 2016	8
6.2	4WDL Meeting Held 14th June 2016	8
6.3	Special Meeting Held 15th June 2016	8
6.4	Ordinary Council Meeting Held 15th June 2016	9
7.0	Announcements by Presiding Member without discussion.....	9
8.0	Reports	9
8.1	Economic Development Officer’s Report.....	10
8.1.1	4WDL Well Aged Housing Project.....	10
8.1.2	General Projects Update	11
8.2	Works Supervisor’s Report	13
8.2.1	Maintenance Grading Activity	13
8.2.2	Road Maintenance Works	13
8.2.3	2015/16 Road Construction Program.....	13
8.2.4	Mechanical Report.....	14
8.2.5	Staff.....	15
8.2.6	Town and Facilities Report	16
8.2.7	Private Works	16
8.2.8	Works Supervisor Report Acceptance	16
8.3	Environmental Health / Building Surveyor’s Report	17
8.3.1	Building Permits.....	17
8.3.2	Food Premises Inspection.....	18
8.3.3	Recycled Water.....	18



MINUTES – ORDINARY MEETING OF COUNCIL HELD 20TH JULY 2016

8.4	Chief Executive Officer's Report	20
8.4.1	Chief Executive Officer's General Report	20
8.4.2	MK & AL Iredell – Extractive Industry Annual Renewal, Lot 10126 Bates Rd.....	21
8.4.3	Williams Bowling Club – Synthetic Green Upgrade.....	23
8.4.4	Community Resource Centre – Memorandum of Understanding	25
8.4.5	Proposed Rural Industry (bulkheads and associated access) on Lot 15 Albany Highway and Lot 17 Playle Road Williams	29
8.4.6	Telecommunications Facility – Lot 1 Tarwonga Dardadine Road, Williams.....	34
8.4.7	Radio Relay Station for Vision Radio – Old Agricultural Hall	36
8.4.8	Use of the Common Seal and Actions Performed Under Delegated Authority	39
8.4.9	Deferral of Taking Long Service Leave – Andrew Wood	41
8.5	Manager of Finance's Report	42
8.5.1	Accounts for Payment	42
8.5.2	Financial Statements	43
8.5.3	Adoption of the 2016/2017 Budget	44
8.6	Councillors' Reports	54
9.0	Elected Members Motions of which Notice has been given.	54
10.0	New Business of an Urgent Nature introduced by Decision of Meeting.	54
10.1	Elected Members.	55
10.2	Officers.	55
11.0	Application for Leave of Absence	55
12.0	Information Session	55
13.0	Closure of Meeting	55

Separate Documents

1. Minutes – Council; Budget Meeting, 4WDL, HWEDA
2. Appendices – CEO General Report
3. Payment Listing
4. Financial Statements
5. Status Report
6. Info Statement



SHIRE OF WILLIAMS

BROOKING STREET, WILLIAMS, WESTERN AUSTRALIA.

OFFICE HOURS: MONDAY TO FRIDAY: 8.30 a.m. to 5.00 p.m.

TELEPHONE (08) 9885 1005 FACSIMILE (08) 9885 1020 EMAIL shire@williams.wa.gov.au

All communications to be addressed to the Chief Executive Officer, P.O. Box 96, Williams, W.A. 6391.

Your Ref:

Our Ref:

NOTICE OF MEETING

You are respectfully advised that the next ordinary meeting of Council will be held in the Council Chambers at 1:00pm on Wednesday 20th July 2016.

Yours faithfully

Geoff McKeown
Chief Executive Officer



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Williams for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Williams disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Williams during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Williams. The Shire of Williams warns that anyone who has any application lodged with the Shire of Williams must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Williams in respect of the application.



AGENDA

1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Deputy President, Cr Greg Cavanagh declared the meeting open at 1.13 pm.

2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

(PREVIOUSLY APPROVED)

Cr John Cowcher President (from 1.29pm)

Cr Greg Cavanagh Deputy President

Cr David Earnshaw

Cr Richard Johnstone

Cr Natalie Major

Cr Jarrad Logie

Geoff McKeown Chief Executive Officer

Cara Ryan Manager of Finance

Tony Kett Works Supervisor (1.28pm to 1.47pm)

Steve Friend Environ. Health Officer/Building Surveyor (1.48pm to 2.04pm)

Leave of Absence

Cr Moya Carne

Cr Gilbert Medlen

Cr Peter Paterson

3.0 PUBLIC QUESTION TIME

4.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

5.0 DECLARATIONS OF INTEREST

DECLARATION OF INTEREST	
Name / Position	Cr John Cowcher/President
Item No. / Subject	8.3.1 Building Permits
Type of Interest	Impartiality Interest



DECLARATION OF INTEREST	
Name / Position	Cr Richard Johnstone/Councillor
Item No. / Subject	8.4.5/ Proposed Rural Industry (bulkheads and associated access) on Lot 15 Albany Highway and Lot 17 Playle Road Williams
Type of Interest	Indirect Financial Interest

DECLARATION OF INTEREST	
Name / Position	Cr Cavanagh/Deputy President
Item No. / Subject	8.4.5/ Proposed Rural Industry (bulkheads and associated access) on Lot 15 Albany Highway and Lot 17 Playle Road Williams
Type of Interest	Indirect Financial Interest

DECLARATION OF INTEREST	
Name / Position	Cr David Earnshaw/Councillor
Item No. / Subject	8.4.5/ Proposed Rural Industry (bulkheads and associated access) on Lot 15 Albany Highway and Lot 17 Playle Road Williams
Type of Interest	Indirect Financial Interest

DECLARATION OF INTEREST	
Name / Position	Cr Jarrad Logie/Councillor
Item No. / Subject	10 / New Business of an Urgent Nature introduced by Decision of Meeting
Type of Interest	Indirect Financial Interest



6.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 HWEDA MEETING HELD 14TH JUNE 2016

Officer's Recommendation

That the Minutes of the HWEDA Meeting held on 14th June 2016, as previously circulated, be received.

Council Resolution

Logie/Johnstone

That the Minutes of the HWEDA Meeting held on 14th June 2016, as previously circulated, be received.

**Carried 5/0
Resolution 1/17**

6.2 4WDL MEETING HELD 14TH JUNE 2016

Officer's Recommendation

That the Minutes of the 4WDL Meeting held on 14th June 2016, as previously circulated, be received.

Council Resolution

Major/Earnshaw

That the Minutes of the 4WDL Meeting held on 14th June 2016, as previously circulated, be received.

**Carried 5/0
Resolution 2/17**

6.3 SPECIAL MEETING HELD 15TH JUNE 2016

Officer's Recommendation

That the Minutes of the Special Meeting held on 15th June 2016, as previously circulated, be confirmed as a true and accurate record.

Council Resolution

Johnstone/Earnshaw

That the Minutes of the Special Meeting held on 15th June 2016, as previously circulated, be confirmed as a true and accurate record.

**Carried 5/0
Resolution 3/17**



6.4 ORDINARY COUNCIL MEETING HELD 15TH JUNE 2016

Officer's Recommendation

That the Minutes of the Ordinary Meeting held on 15th June 2016, as previously circulated, be confirmed as a true and accurate record.

Council Resolution

Earnshaw/Major

That the Minutes of the Ordinary Meeting held on 15th June 2016, as previously circulated, be confirmed as a true and accurate record.

**Carried 5/0
Resolution 4/17**

7.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8.0 REPORTS



8.1 ECONOMIC DEVELOPMENT OFFICER'S REPORT

8.1.1 4WDL WELL AGED HOUSING PROJECT

File Reference	EDO Files	
Statutory Reference	N/A	
Author & Date	Heidi Cowcher	12 th July 2016

Background

The Shire of Williams, as lead agency on behalf of the 4WDL Regional Group, has secured funding to construct a total of at least 45 units across seven local governments from various sources. To date five separate funding streams have financed the construction, two of which are now complete (2010/11 CLGFR and 2011/12 CLGFR funding – both have had final reports submitted and accepted by the Department). RCSF and 2012/13 CLGFR are complete with the final reports submitted for consideration by the Department and the final funding stream (SII) only just commencing and due for completion 2018.

Comment

SII Funding (due for completion December 2018)

Funding totalling \$5,023,648 has been secured to construct an additional 14 units across 6 shires. In each Shire the project is progressing reasonably well.

Summary of claims processed to date:

Shire	Total Funded	Total claimed to 11.07.16
West Arthur	\$717,664 (+ interest)	\$54,798.00
Williams	\$717,664 (+ interest)	\$162,463.11
Wagin	\$1,076,496 (+ interest)	\$51,870.00
Dumbleyung	\$717,664 (+ interest)	\$6,011.01
Lake Grace	\$1,076,496 (+ interest)	\$166,134.70
Woodanilling	\$717,664 (+ interest)	\$111,662.33
TOTAL	\$5,023,648	\$552,939.15

Financial Implications

Project Management and Audit expenses attributed to this project are funded from the interest earned on the investment of the funding. The Shire of Williams does not incur any additional expenditure on this project that is not funded from the project interest.

Voting Requirements

Simple Majority



Officer's Recommendation

The report on progress of the 4WDL Well Aged Housing Project be received.

Council Resolution

Major/Logie

The report on progress of the 4WDL Well Aged Housing Project be received.

**Carried 5/0
Resolution 5/17**

8.1.2 GENERAL PROJECTS UPDATE

File Reference	EDO Files
Statutory Reference	N/A
Author & Date	Heidi Cowcher 12 th July 2016

Background

The EDO manages a variety of projects that are either currently being implemented, in the final stages of delivery/reporting or awaiting outcome advice on potential funding.

Comment

Williams Aged Units – Lots 67 & 68 New Street

Construction is progressing well, with the frames and brickwork mostly completed and the roof trusses ready to be erected. The first claim by the builder has been made. Project is currently on track with no variations required to date.

HWEDA Strategic Plan Review & Economic Implementation Plan

WDC and PDC jointly funded the review of the HWEDA Strategic Plan and the development of an Economic Implementation Plan. The plans were launched in Williams on Monday 20th June with invitees including the 3 shires, two Development Commissions. The project has had good publicity following the launch, with articles on both Development Commission's news and facebook pages, as well as the Narrogin Observer and the Shire of Williams website and 'The Williams'. The challenge going forward, will be to implement projects that have been identified in the Plans, the first of these being the Self-Drive trail, of which funding is going to be actively sought in the second half of 2016. HWEDA is due to hold its AGM on Tuesday 9th August.

DSR Community Pool Revitalisation Program

Shire was allocated \$32,000 for expenditure on the installation of a solar power system for the 2015/16 funding. The acquittal is complete. The next round of funding is expected to be announced shortly and an application for the installation of heat pumps will be made as discussed and agreed to at the June Council Meeting.



Williams Bowling Club

The Stronger Communities funding of \$15,000 from the Federal Department of Infrastructure and Regional Development has been officially approved, the funding agreement signed and the funds received. Once the Shire's budget has been approved, it is expected that the project will go to tender as soon as practicable. It is hoped that the project will be completed in time for the commencement of the bowling season this year.

LGIS & Sponsors Inter-Municipal Golf Day 2016

The Shire of Williams won this event when it attended in Bruce Rock in 2015. This gave the Shire and the Williams Golf Club the opportunity to host the event in Williams in 2016. The organising is well underway, with a small sub-committee in place to oversee the planning of Geoff, Tony, Heidi from the Shire and Ryan and Jim from the Golf Club. At the time of this report being prepared there are over 130 nominations from around 25 local governments across the State. Sponsorship has been secured from LGIS for the Main Event held on the Friday totalling \$6000 and \$5500 has been secured from various sources for the Sponsors Scroungers event held on the Thursday.

Financial Implications

Project based, budgeted for as appropriate.

Voting Requirements

Simple Majority

Officer's Recommendation

That the General Projects update be received.

Council Resolution

Earnshaw/Logie

That the General Projects update be received.

**Carried 5/0
Resolution 6/17**



8.2 WORKS SUPERVISOR'S REPORT

Works Supervisor Tony Kett attended the meeting at 1.28pm to discuss his report.

The President, Cr Cowcher, entered the meeting at 1.29pm and assumed the chair.

File Reference 12.15.36
 Statutory Reference N/A
 Author & Date Tony Kett 11th July 2016

8.2.1 MAINTENANCE GRADING ACTIVITY

Road Name	Length Graded (kms)
Dardadine Rd	21.5
Sattler Rd	5.4
Sattler south Rd	3.1
Hurley Rd	13.8
Hillman-Dardadine Rd	1.7
Dardadine south Rd	.5
Medlen Rd	8.2
Mundays Rd	8.7
Total Length for the Month	62.9 kms

8.2.2 ROAD MAINTENANCE WORKS

- 'School Bus' signs put up on Darkan and Narrakine Rds.
- 'No Through Road' signs put up on Gillett and Rintoul Rds.
- 'Vehicles Turning' signs put up on Darkan Rd.
- New 'Nash Rd' sign put up.

8.2.3 2015/16 ROAD CONSTRUCTION PROGRAM

Road Construction Program 2015-16								
Road No	Road Name (Road Length)	Description of Work	Start SLK	End SLK	Total	Start Date	Finish Date	Comments
128	Williams Darkan Rd	Repair failed sections				Jul-15	Jul-15	Completed
8	Tarwonga Dardadine (21.50km)	Clear, widen & gravel sheet to 9m	5.00	12.50	7.50	Jul-15	Aug-15	Gravel sheeting complete.
31	Extracts Rd (12.25km)	Tree trimming and repair failed section	Various slks			Aug-15	Sep-15	Completed.
10	Pingelly Rd (8.01km)	Seal to 7m	0.00	0.50	0.50	Sep-15	Nov-15	Completed



MINUTES – ORDINARY MEETING OF COUNCIL HELD 20TH JULY 2016

1	York-Williams Rd (19.50km)	Seal previous sections	12.20	19.50	7.30	Sep-15	Nov-15	Completed.
67	Brooking Street	Footpath	0	0.27	0.27	Oct-15	Nov-15	Completed.
	New street	Footpath	0	0.32	0.32	Oct-30	Dec-18	Completed.
68	Growse St	Footpath	0	0.32	0.32	Oct-15	Nov-15	Completed.
	Road to be decided. Carne road.	Reseal	0.00	6.00	6.00	Nov-15	Nov-15	Completed.
11	Marradong Rd (11.45km)	Repair drainage and reconstruct failed sections	Various slks		1.00	Nov-15	Nov-15	Completed
75	Cornwall Tce	Re-align intersection	0.50	5.31	4.81	Dec-15	Dec-15	Completed.
25	Cowcher Rd	Repair culvert running surface				Jan-16	Jan-16	Completed.
15	Glenfield (13.63km)	7m seal	0.50	5.31	4.81	Jan-16	Mar-16	Completed.
12	Zilko Rd (19.31km)	Widen & gravel sheet to 9m	13.00	14.50	1.50	Mar-16	Apr-16	Gravel sheeting
12	Zilko Rd (19.31km)	Tree trimming	Various slks			Mar-16	Apr-16	Tree mulching, various slks.
2	Darkan Quindanning (30.3)	Tree trimming - south end 14.7km	Various slks			Apr-15	May-15	

8.2.4 MECHANICAL REPORT

Plant Description		Driver	Date Purchased	Hours/Kms July 2016	Works Completed this month
Mazda CX5 WL 16	Light Vehicles	Cara Ryan	23 Sep 15	32,156 km	
Toyota Kluger 16 WL		Geoff McKeown	10 Sep 14	53,000 km	
Holden Rodeo Dual Cab Utility WL5499		Maintenance	5-Nov-04	234,466 km	New alternator
Isuzu D-Max WL 19		Tony Kett	9-Sep 14	60,245 km	
Kia 2 Tonne Truck WL 5414		Jeff Cowan	9-Oct-07	136,312 km	
Holden Colorado Crew Cab Ute WL 742		Andrew Wood	5-Oct 15	190,142 km	Serviced
Holden Rodeo Crew Cab Utility WL842		Outside staff	15-Nov-06	299,130 km	
Holden Rodeo Single Cab Utility WL 826		James Lenehan	20-Nov-06	113,149 km	
Mitsubishi Triton Single Cab Utility WL 430		Stewart Cowcher	22-Sep-99	227,032 km	



Skid Steer Track Loader. 1.E.V.V 725	Construction Equipment	Outside works crew	Sep 2015	274 hr	
Multipac Multi-Tyre Road Roller WL49		Ray Scobie	21-Oct-04	6,223 hr	
Vibromax Roller WL 126			29-Sep-04	4,094 hr	Vibe back in use.
Caterpillar 12M Grader WL61		Richard Hewitt	Dec 2011	4,300 hr	4,000 hr service
Caterpillar 12m Grader WL361		Andrew Wood	15-10-2014	1,560 hr	
721E Case Loader WL 5639		Roger Gillett	May 2012	5,767 hr	Freed up pin on the bucket.
Volvo EC210BLC Excavator WL 499		Phil Reed	18-Jul-07	6,640 hr	Repaired three hydraulic hoses.
John Deere 315SE4 Backhoe WL 745		Trevor Palframan	17-Sep-01	2,560 hr	New battery.
Toro Reelmaster SP mower WL5502		Works	Aug-09	953 hr	
Kubota Generator					
	Parks & Gardens	Refuse Site		3201 hr	
Toro Z597 Ride on Mower WL 731		Jeff Cowan	1-Oct-06	1,1782 hr	Welded up deck.
Toro Z400 Kholer Ride on Mower WL5302		Jeff Cowan	8-Aug-05	583 hr	
Honda TRX Four Wheel M/Cycle WL 429		Jeff Cowan	20-Mar-00	1,367 hr	
Toyota DA115 Tip Truck (Water Truck) WL 595		James Lenehan	24-Aug-94	235,100 km	
Isuzu FVZ1400 Tip Truck WL 093					
	Trucks & Trailers		31-Dec-03	291,920 km	Repair speedo cable.
Mercedes Benz Actross Prime Mover WL91		Phil Reed	21-Dec-05	297,080 km	
Isuzu Giga CXZ Tip Truck WL 128		Justin Murdock	10-Dec-08	200,853 km	
Isuzu NPR 300 Truck WL 016		Ray Scobie	21-Jan-13	66,006 km	
SFM Side Tipping Trailer WL 3730		Works	21-Dec-05	135,500 km	Welded up cracks.
Howard Porter Low Loader WL ITIF 238		Works	31-Aug-07	128,500km	
Howard Porter Pig Trailer WL3792		Justin Murdock	10-Dec-08	140,300 km	
Nissan Patrol Fire Ute 1CXV788	BFB Fast attack	23- Feb 2016	167,500 km		

8.2.5 STAFF

- Nil to report



8.2.6 TOWN AND FACILITIES REPORT

- Started pruning roses

8.2.7 PRIVATE WORKS

- Opened up weir for MRD to work on bridge.

8.2.8 WORKS SUPERVISOR REPORT ACCEPTANCE

Voting Requirements

Simple Majority Required

Officer's Recommendation

That the Works Supervisor's Report as tabled be received.

Council Resolution

Earnshaw/Johnstone

That the Works Supervisor's Report as tabled be received.

**Carried 6/0
Resolution 7/17**

Mr Kett left the meeting at 1.47pm.



8.3 ENVIRONMENTAL HEALTH / BUILDING SURVEYOR'S REPORT

Environmental Health Officer/Building Surveyor Steve Friend attended the meeting at 1.48pm to discuss his report.

Cr Cowcher declared an impartiality interest to the following item 8.3.1 Building Permits. The nature of the interest related to being a relative of the person applying for the building permit. Cr Cowcher remained in the meeting and participated in the discussion and voted on the matter.

8.3.1 BUILDING PERMITS

File Reference	13.34.10
Statutory Reference	N/A
Author & Date	Steve Friend 18 th July 2016

Comment

The following building licences have been issued under delegation by the EHO/BS:

#381 C Cowcher	Lot 26 Kennedy Road	Dwelling Extension
----------------	---------------------	--------------------

Financial Implication

Fees: Shire \$690.40; BSL \$284.00; BCF \$194.54

Voting Requirements

Simple Majority Required

Officer's Recommendation

That Building report by the EHO/BS as listed above be endorsed by Council.

Council Resolution

Earnshaw/Johnstone

That Building report by the EHO/BS as listed above be endorsed by Council.

**Carried 6/0
Resolution 8/17**



8.3.2 FOOD PREMISES INSPECTION

File Reference 7.40.41
Statutory Reference N/A
Author & Date Steve Friend 18th July 2016

Comment

Caltex Roadhouse – Cleanly maintained, however the building itself is struggling to comply with acceptable construction standards.

This roadhouse is the subject of a Development Application to replace it and it is to be hoped that that happens in the near future.

Voting Requirements

Simple Majority Required

Officer's Recommendation

That the Food Premises Inspection report be endorsed by Council.

Council Resolution

Earnshaw/Major

That the Food Premises Inspection report be endorsed by Council.

Carried 6/0
Resolution 9/17

8.3.3 RECYCLED WATER

File Reference 19.1.40
Statutory Reference Health Act 1911
Author & Date Steve Friend 18th July 2016

Comment

The Water Corporation advised me last week that they were going to transfer waste water from the water treatment plant to the Shire dam, above the cemetery.

This has been standard practise since the new treatment plant has come on stream. The treatment plant cannot cope with the increased "water" over the wetter months of the year, particularly as the Shire does not reduce the volume by irrigating during the winter months.

The treated water is subject to some extra chlorination and will remain in the dam until summer when it will be returned to the treatment plant where it will be re-chlorinated before irrigation to the Shire oval.



Approval has to be given to the Water Corporation for this course of action to proceed. This was given and the CEO and Works Manager informed of the course of action.

Voting Requirements

Simple Majority Required

Officer's Recommendation

That Council endorses the report of the EHO/BS with respect to the management of the Williams Recycled Water Scheme.

Council Resolution

Johnstone/Cavanagh

That Council endorses the report of the EHO/BS with respect to the management of the Williams Recycled Water Scheme.

**Carried 6/0
Resolution 10/17**

Mr Friend advised Council that he had tendered his resignation with the Shire of Wagin and consequently would be ceasing work for the Shire of Williams. The date of his departure is still to be determined and will be confirmed at a later date.

Mr Friend left the meeting at 2.04pm.



8.4 CHIEF EXECUTIVE OFFICER'S REPORT

8.4.1 CHIEF EXECUTIVE OFFICER'S GENERAL REPORT

File Reference	4.1.20
Statutory Reference	N/A
Author & Date	Geoff McKeown 15 th July 2016

Background

The Chief Executive Officer's General Report provides Council with an update on the activities of the CEO and other matters that do not necessarily require a decision of Council.

Comment

The CEO General Report is provided to Council as a separate document.

Financial implications

Nil

Voting Requirements

Simple Majority

Officer's Recommendation

That the Chief Executive Officer's General Report for July 2016 be received by Council.

Council Resolution

Logie/Earnshaw

That the Chief Executive Officer's General Report for July 2016 be received by Council.

Carried 6/0
Resolution 11/17

Afternoon Tea

The President adjourned the meeting for afternoon tea at 3.09pm and resumed the meeting at 3.40pm.



8.4.2 MK & AL IREDELL – EXTRACTIVE INDUSTRY ANNUAL RENEWAL, LOT 10126 BATES RD

File Reference	10.64.20
Statutory Reference	Shire of Williams Town Planning Scheme No.2
Author & Date	Geoff McKeown 28 th June 2016
Attachments	Nil

Background

In August 2010, Urban and Rural Perspectives (URP), on behalf of landowners Mark and Agnes Iredell of Lot 10126 Bates Road, Williams, made an application for retrospective development approval for an Extractive Industry (gravel extraction).

Extractive Industry is an 'AA' use in the Shire of Williams Town Planning Scheme No.2, which is "a use not permitted without the approval of Council".

The land is zoned Rural and the gravel extraction has operated for quite some time.

Council granted the Extractive Industry Licence for 12 months and charged the scheduled fee at the time.

Comment

Mr & Mrs Iredell have written to the Shire seeking a further extension to the Extractive Industry Licence for Lot 10126 Bates Road, as they have done since the initial approval was granted.

Council's August 2010 approval is outlined below:

"That Council grants approval for the continued use of part of lot 10126 Bates Rd Williams for the purpose of gravel extraction as per the application submitted by URP subject to:

- *The area to be mined is restricted to the area mentioned in the submission;*
- *Clearing of native vegetation is restricted as per the submission;*
- *Revegetation is to occur as per the submission;*
- *Gravel extraction is to be limited to supply within the Shire of Williams unless a further submission is made;*
- *Approval is for a 12 month period, renewable on the 1st July each year subject to an application being submitted. No fee will be charged for renewal;*
- *The hours of operation be 6:00 am to 8:00 pm Monday to Saturday and other times subject to approval;*
- *Restoration and reinstatement of the excavation site and staging of such works to a maximum work area of 1 ha;*
- *Except where the local government approves otherwise the applicant must drain and keep drained to the local government's satisfaction any excavation to which the license applies so as to prevent the accumulation of water;*
- *Council will not permit the dumping of any material, such as building material or metal objects, on extractive industry sites or any other sites that is incompatible with the*



planned future use of the land. Council will only permit the fill of extractive industry sites with clean material that is specified in the approved rehabilitation plan;

- *Minimum setbacks to roads and other property (30 metres unless otherwise approved);*
- *The amenity of the locality by reason of the emission of dust, noise, vibration, waste production, smoke, odour or otherwise shall not be affected, any complaint will be investigated and this permit may be revoked;*
- *Transportation of material from the site shall not occur during school bus hours or during or after significant rain. The applicant is to ensure that all efforts are made not to adversely affect the roads because of their activities. Should the road be damaged other than fair wear and tear then renewal of the permit may not be granted;*
- *Erection of signs in conjunction with the Shire Works Supervisor clearly indicating the access point to the site;*
- *No Blasting or Crushing to be carried out without prior approval from the Council;*
- *The permit is non-transferable unless written approval is granted by Council;*
- *Council reserves the right to cancel an extractive industry approval at any time without redress where it is of the view that any of the above conditions are not being complied with."*

Financial Implications

Nil

Voting Requirements

Simple Majority

Officer's Recommendation

That Council approve the extension of the Extractive Industry Licence for Lot 10126 Bates Road for a further 12 months from the 1st July 2016 with no changes to the previous conditions.

Council Resolution

Cavanagh/Earnshaw

That Council approve the extension of the Extractive Industry Licence for Lot 10126 Bates Road for a further 12 months from the 1st July 2016 with no changes to the previous conditions.

Carried 6/0
Resolution 12/17



8.4.3 WILLIAMS BOWLING CLUB – SYNTHETIC GREEN UPGRADE

File Reference	11.70.30
Statutory Reference	Nil
Author & Date	Geoff McKeown 8 th July 2016
Attachment	Nil

Background

The Williams Bowling Club is proposing the construction of a seven rink synthetic surface to replace one of the grass greens at the Club.

At the June 2016 Ordinary Council Meeting the following resolution was passed:

“That Council advise the Williams Bowling Club that the Shire will consider as part of its 2016/2017 budget deliberation:

- 1. A contribution of \$20,000 cash, with the understanding that the provision of a greenkeeper will be withdrawn when the new synthetic surface is operational.*
- 2. Will support a self-supporting loan to meet the required cost of the synthetic green upgrade project to a value to be determined once all contributions have been confirmed.”*

Comment

Following Council’s decision a letter was sent to the Williams Bowling Club outlining the Shire’s proposed contribution. The Club has responded as follows:

“Thank you for your letter of 21st June ’16 outlining the Shire’s support to provide a Self Supporting Loan.

The Bowling Club acknowledges and thanks the Shire for committing \$20,000 towards this project and the previous commitment of \$10,000 “in kind”.

Our Committee meeting held 5th July ’16 unanimously agreed that the Bowling Club would proceed with this project with funds being raised through: Department of Infrastructure & Regional Development (\$15,000), Williams Shire (\$20,000) and fund raising within the Bowling Club.

As the Shire supports the maintenance of all sporting facilities in Williams, we would appreciate the Shire’s consideration for continued support in assisting with the maintenance of the remaining grass green.

We would prefer to leave our term Deposit (\$43,000) in place in case of emergency and request the Williams Shire to support our Club by providing a Self Supporting Loan for the balance over 10 years.

We look forward to your favourable reply.”



The original budget prepared for various funding applications had a total cost of the project in excess of \$200,000. As the value of the project exceeds the tender threshold the Shire will need to proceed to invite tenders. Tender documentation will be prepared in anticipation of Council resolving to invite tenders.

In the event that Council approves funding for the project in the 2016/17 Budget, a decision can be made to proceed to tender. The Club is hopeful that it can play on the new synthetic surface for the coming season. For this to be possible a contractor will need to be selected as soon as possible.

Financial Implications

Contributions involving in-kind, cash, or provision of funds via a self-supporting loan will have to be included in the 2016/17 Budget.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council invite tenders for the construction of a seven rink synthetic surface to replace one of the grass greens at the Williams Bowling Club.

Council Resolution

Cavanagh/Johnstone

That Council invite tenders for the construction of a seven rink synthetic surface to replace one of the grass greens at the Williams Bowling Club.

**Carried 6/0
Resolution 13/17**



8.4.4 COMMUNITY RESOURCE CENTRE – MEMORANDUM OF UNDERSTANDING

File Reference	4.21.05
Statutory Reference	Nil
Author & Date	Geoff McKeown 14 th July 2016
Attachment	Memorandum of Understanding between the Shire of Williams and Williams Community Resource Centre Management Committee - July 2016

Background

In October 2015, Council agreed to a new Memorandum of Understanding (MOU) with the Williams Community Resource Centre Management Committee outlining the arrangements for operation of the Community Resource Centre (CRC).

Since that time there have been some changes to those arrangements and a new MOU need to be considered. Council also wished to review the rental amount paid to the Shire.

Comment

The Chief Executive Officer has reviewed the MOU and is recommending a number of changes. A draft document is presented for Council’s consideration. It is also being reviewed by the CRC Management Committee.

The proposed changes from the earlier MOU are summarised as follows:

Current MOU	Revised MOU	Comment
The term of the MOU is for five (5) years from 1 st November 2015 to 31 st October 2020	The term of the MOU is for five (5) years from 1 st July 2016 to 30 th June 2021.	Reflecting the timing of the revision of the document.
<i>The SHIRE will lease areas within the Community Resource Centre building with details provided in a separate formal lease document between the two parties. The lease document will be based on the following:</i>	<i>The SHIRE will lease the Community Resource Centre building with the arrangements between the two parties detailed in this MOU. The arrangements are based on the following:</i>	The MOU currently sets out the arrangements as there is no formal lease document.
1. Lease Area <i>The entire building shall be included within the lease area with the exception of the front office and library which may be used by the CRC but not as first priority.</i>	2. Lease Area <i>The entire building shall be included within the lease area. The CRC will ensure that the Library area is retained for this purpose, along with an area for The Williams Newspaper.</i>	This change gives more autonomy to the CRC to hire out the front office but ensures the library area and the room for ‘The Williams’ is guaranteed.



<p>1. Insurance The SHIRE will pay all insurances including, building, furniture & equipment and workers compensation. The CRC will provide the Shire of Williams with an update list of all furniture and equipment within the building on an annual basis</p>	<p>1. Insurance The SHIRE will maintain insurance for the building, contents owned by the Shire, workers compensation and public liability to the extent of the Shire's liability. The CRC will maintain insurance for the professional indemnity, contents owned by the CRC, volunteer workers and public liability to the extent of the CRC's liability. The CRC will provide the Shire with an updated list of all furniture and equipment it owns within the building on an annual basis.</p>	<p>This clause clarifies who is responsible for insurance to provide cover for their respective activities.</p>
<p>1. Utilities The SHIRE will pay for all utilities.</p>	<p>1. Utilities The SHIRE will pay for all power and water.</p>	<p>Defines the utilities as power and water only.</p>
<ul style="list-style-type: none"> Bookings The management of the building such as bookings, collection of fees for meeting room and office hire will be done by the CRC with remittance of fees to the Shire 	<ul style="list-style-type: none"> Bookings The CRC is responsible for the day-to-day management of the building and will receive fees for the hire of the meeting room and offices. The SHIRE will determine the schedule of fees when they are adopted on an annual basis. 	<p>This allows the CRC to raise its own revenue from the hire of the meeting room and offices, and gives it incentive to promote their availability. The Shire can still determine the fees to ensure it has some input into use of a community building.</p>
<ul style="list-style-type: none"> Employment of Under the arrangements of the Local Government Officers Award, the SHIRE CEO is the only person authorised to appoint staff. 	<ul style="list-style-type: none"> Employment of Under the arrangements of the Local Government Officers' (Western Australia) Interim Award 2011 the SHIRE CEO is the only person authorised to appoint staff. 	<p>Corrects reference to the industrial award.</p>



<ul style="list-style-type: none"> • Long Service Leave <i>The SHIRE will be responsible for accrual of Long Service Leave on a fortnightly basis with the CRC reimbursing the Wages and Superannuation to the Shire on a six (6) monthly basis</i> 	<ul style="list-style-type: none"> • Long Service Leave <i>The SHIRE will be responsible for accrual of Long Service Leave with the CRC retaining sufficient funds to reimburse the Shire when the commitment falls due.</i> 	<p>Clarifies that the CRC has to retain sufficient funds for the payment of Long Service Leave when it falls due and will reimburse the Shire accordingly.</p>
<ul style="list-style-type: none"> • Staffing <i>The SHIRE will provide a staff member to the CRC on a Monday (8 hrs) and Wednesday afternoons (4 hrs) <u>in addition</u> the SHIRE will pay the CRC an additional 12 hours for staff wages per week to run the Library.</i> 	<ul style="list-style-type: none"> • Staffing <i>The SHIRE will contribute 24 hours of staff wages to the CRC to provide a library service. The calculation of the wages will be based on the hourly rate of the CRC employee carrying out librarian role.</i> 	<p>The Shire previously had a admin staff member go to the CRC for 12 hours per week and also contributed a further 12 hours towards its other employee wages. This arrangement has changed and an admin staff member no longer goes to the CRC. The total contribution by the Shire remains unchanged.</p>
<ul style="list-style-type: none"> • The Williams Newspaper <i>The SHIRE will maintain an agreement with The Williams Newspaper in regards to the building use and the CRC to determine their level of contribution if deemed necessary.</i> 	<ul style="list-style-type: none"> • The Williams Newspaper <i>The SHIRE will maintain an agreement with The Williams Newspaper in regards to use of portion of the building. The CRC will determine a level of contribution for services it provides to The Williams Newspaper.</i> 	<p>Further defines that an area of the building will be allocated for 'The Williams' along with a contribution it will make to the CRC for administrative support.</p>

The most significant change proposed in the MOU is to remove the Shire from involvement in hiring the meeting room and any of the offices. It leaves this to the CRC and it can collect the revenue. The Shire remains responsible for setting the hire fees. It may assist the CRC to become more financially self-sufficient.

If Council is agreeable to this change and the others proposed above, there is one further matter outstanding. The rent that the Shire charges the CRC is currently \$105.00 per week.

The costs incurred by the Shire in 2016/17 to maintain the CRC building and surrounds is shown below:



CRC Income/Expenditure 2015/2016			
Income	Sum of Amount	Expenses	Sum of Amount
Rent -CRC	\$4,954.55	Wages Costings	\$14,805.15
Rent - The Williams	\$1,110.90	Insurance	\$3,022.46
Meeting Room Hire	\$545.11	Refuse Collection	\$303.00
Grand Total	\$6,610.56	Apra Licence	\$115.04
		Water	\$3,296.77
		Electricity	\$7,386.97
		Building Maintenance	\$1,523.49
		NBN Demo	\$29.66
		Garden Maintenance	\$49.14
		Cleaning Consumables	\$270.73
		Pest Control	\$511.00
		ESL	\$68.00
		Grand Total	\$31,381.41

It is recognised that the CRC provides a valuable community service to the residents of Williams and others who visit our town. The Shire is fortunate that it has a CRC that can provide this level of service. Without the CRC the Shire would have to bring these services in-house. In recognition of this the Shire provides a subsidised rent for the building as well as contributing towards the wages to operate the CRC.

Financial Implications

A small amount of income will be lost (\$545 in 2015/16) from the hire charges for the meeting room and offices. A proposed increase in rent will compensate for this.

Voting Requirements

Absolute Majority

Officer’s Recommendation

That Council:

1. Endorse the *Memorandum of Understanding between the Shire of Williams and Williams Community Resource Centre Management Committee - July 2016* and authorises the Chief Executive Officer to sign the document.
2. Impose a rent, to be paid by the Williams Community Resource Centre Management Committee, of \$125 per week, inclusive of GST, for hire of the Community Resource Centre, commencing on the 1st July 2016.

Council Resolution

Major/Johnstone

That Council:

1. Endorse the Memorandum of Understanding between the Shire of Williams and Williams Community Resource Centre Management Committee - July 2016 and authorises the Chief Executive Officer to sign the document.

**Carried by Absolute Majority 6/0
Resolution 14/17**

The resolution differed from the recommendation as Council wished to have a discussion with the Community Resource Centre Management Committee before determining an appropriate weekly rental fee for the Community Resource Centre building.

Cr Richard Johnstone, Cr Greg Cavanagh and Cr David Earnshaw declared an indirect financial interest in the following item 8.4.5– Proposed Rural Industry (bulkheads and associated access) on Lot 15 Albany Highway and Lot 17 Playle Road Williams, on the basis that, if approved, it may result in an indirect financial gain or benefit.

The President declared that the following item will need to be deferred as a quorum cannot be achieved in order to debate and vote on the matter. The Chief Executive Officer will make an application to the Minister for Local Government to allow members to debate and vote on the matter at the next Ordinary Council Meeting, scheduled for the 17th August 2016, if it is clear that a quorum cannot be achieved.

8.4.5 PROPOSED RURAL INDUSTRY (BULKHEADS AND ASSOCIATED ACCESS) ON LOT 15 ALBANY HIGHWAY AND LOT 17 PLAYLE ROAD WILLIAMS

File Reference	10.60.15
Statutory Reference	Shire of Williams Town Planning Scheme No 2
Author & Date	Liz Bushby, Gray & Lewis Landuse Planners, 14 July 2016
Attachment	Nil

Background

Co-Operative Bulk Handling (CBH) has an established operation on Lot 15 Albany Highway, Williams.

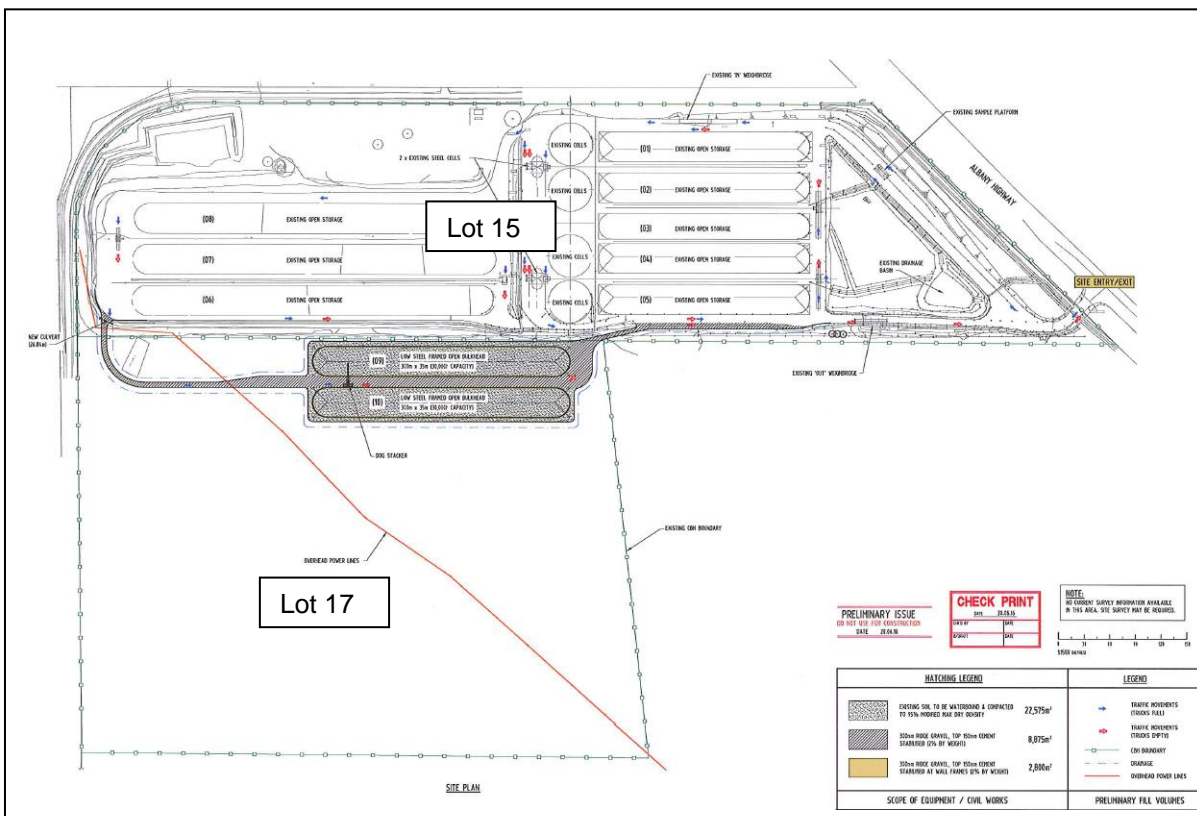


Comment

➤ **Description of Application**

An application has been lodged by CBH to develop two open bulkheads on Lot 17 Playle Road in Williams. The bulkheads will have capacity to accommodate an additional 60,000 tonnes of grain storage.

Lot 17 is located to the immediate south of the existing CBH facility on adjacent Lot 15. All vehicular access will be from the existing crossovers to Lot 15 from Albany Highway. Access from Lot 15 will be extended into Lot 17.



➤ **Zoning**

Lot 15 and 17 are zoned 'Rural' under the Shire of Williams Town Planning Scheme No 2 ('the Scheme'). The Scheme does not list any specific objectives for the Rural zone.

➤ **Landuse definitions / Permissibility**

The landuse is construed as a 'rural industry' defined in the Scheme as 'means an industry handling, treating, processing or packing primary products grown, reared or produced in the locality, and a workshop servicing plant and equipment used for rural purposes in the locality.'

A 'Rural Industry' is listed as an 'AA' use in the Rural zone under 'Table 1 – Zoning Table' of the Scheme. The 'AA' symbol means that the Council may, at its discretion, permit the use.



The proposed development is simply an extension to the existing CBH rural industry which was approved by the Shire in 2002.

➤ **Consultation**

The application was referred to Main Roads WA as the new development continues to rely on existing access to and from Albany Highway (which falls under Main Roads' jurisdiction).

Main Roads WA has confirmed 'they have determined from the information provided that the proposed development will not have an adverse impact on the MRWA network and therefore advises no objection to the proposal'.

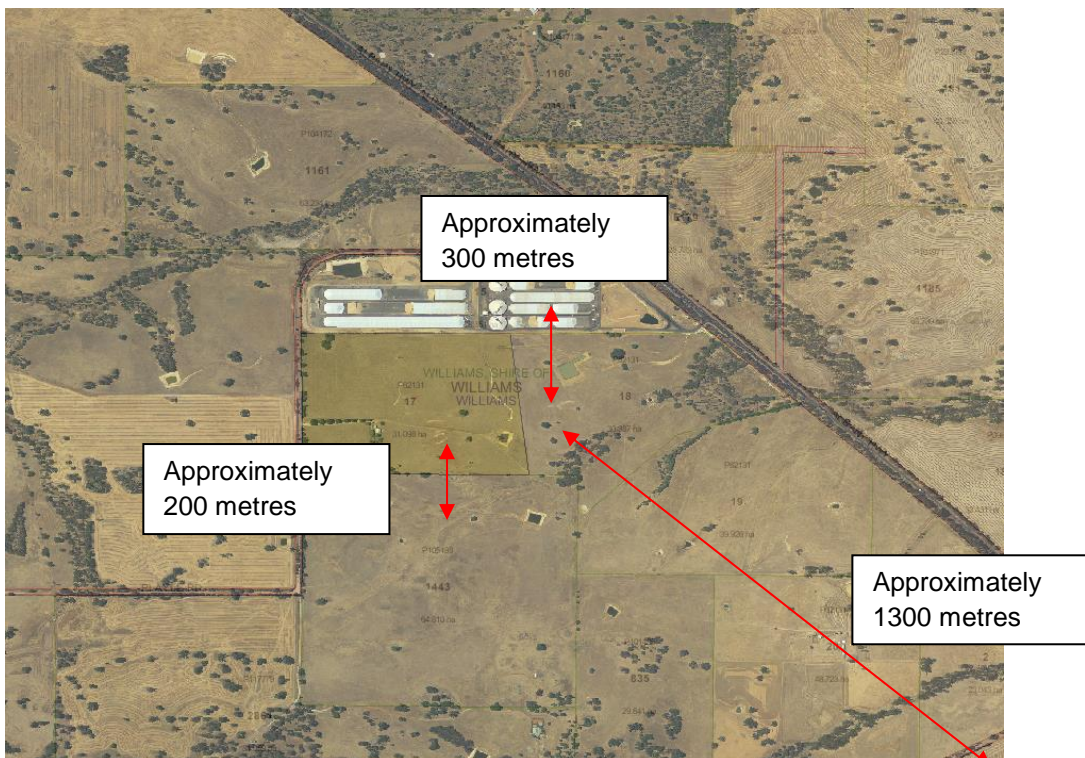
The application has not been advertised for public comment, however Council has discretion to defer the application to allow for consultation with nearby and adjacent landowners.

➤ **Landuse compatibility and EPA 'Guidance for the assessment of environmental factors – separation distances between Industrial and Sensitive Landuses'.**

Under EPA guidelines a 500 metre generic buffer is recommended to any grain elevator. The Guidelines do not define 'elevators'.

The 500 metre buffer does not strictly apply however Gray & Lewis would recommend that Council have regard for normal planning considerations such as dust, noise, and landuse compatibility.

A desktop assessment (based on aerial) has been undertaken however it is difficult to distinguish between outbuildings and dwellings.





Outside of Lots 15 and 17, it appears there is one dwelling to the north within 500 metres of the proposed development. However the dwelling is separated from the new development by the existing CBH facility.

The proposed development is simply an extension of the existing landuse, however it is recommended that a condition be imposed requiring lodgement of a Dust Management Plan.

Policy Requirements

Not applicable

Legislative Requirements

Planning and Development (Local Planning Schemes) Amendment Regulations 2015

The Regulations include 'deemed provisions' which automatically apply to the Shire, without the need to amend the Shires Scheme.

Regulation 67 of the deemed provisions outlines '*matters to be considered by Council*' including but not limited to orderly and proper planning, the compatibility of the development with its setting including the relationship to development on adjoining land, the amenity of the locality, the adequacy of proposed means of access to and from the site, the amount of traffic to be generated by the development, and any submission received.

Regulation 64 (3) outlines that the local government may advertise an application for 14 days.

Shire of Williams Town Planning Scheme No 2 – discussed in the body of this report.

Strategic Implications

There are no known strategic implications associated with this proposal.

Sustainability Implications

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

Financial Implications

The Shire pays consultancy fees to Gray & Lewis Landuse Planners for advice.



Voting Requirements

Simple Majority

Consultant Planner's Recommendation

That Council:

1. Approve the application lodged by Co-Operative Bulk Handling (CBH) for a Rural Industry (bulkheads and internal access) on Lot 15 Albany Highway and Lot 17 Playle Road, Williams subject to the following conditions:
 - (i) The operation is to be conducted in accordance with a Dust Management Plan to be lodged to the Shire for separate written approval by the Shire Chief Executive Officer.
 - (ii) All development shall be in accordance with the approved plans (Drawing No 2016-551-0070A & S-056-A0000) unless otherwise approved in writing by the Chief Executive Officer.
 - (iii) All truck and heavy vehicular access (ingress and egress) associated with the Rural Industry shall be via the existing crossover to Albany Highway as shown on the approved plan.
 - (iv) The internal access road within Lot 15 shall be extended and constructed to a trafficable standard to accommodate truck movements into Lot 17 in accordance with the approved plans.
 - (v) The development approved is to substantially commence within 2 years after the date of the planning consent issued in writing by the Shire. The approval lapses if the development is not substantially commenced before expiry of the nominated two year period.
2. The following footnotes to be included as advice to the applicant:
 - (a) The applicant be advised a planning consent is not an approval to commence any site works or construction. A building permit must be obtained for all works.
 - (b) In regards to Condition (iii) no access for vehicles associated with the operation of CBH are permitted to egress or enter from Playle Road. Only vehicles associated with the existing dwelling and farming activities on Lot 17 can utilize the existing driveway to Playle Road for access.
3. Note that Main Roads WA has no objection to the proposed development.



8.4.6 TELECOMMUNICATIONS FACILITY – LOT 1 TARWONGA DARDADINE ROAD, WILLIAMS

File Reference	10.60.15
Statutory Reference	Shire of Williams Town Planning Scheme No.2
Author & Date	Geoff McKeown 15 th July 2016
Attachment	Nil

Background

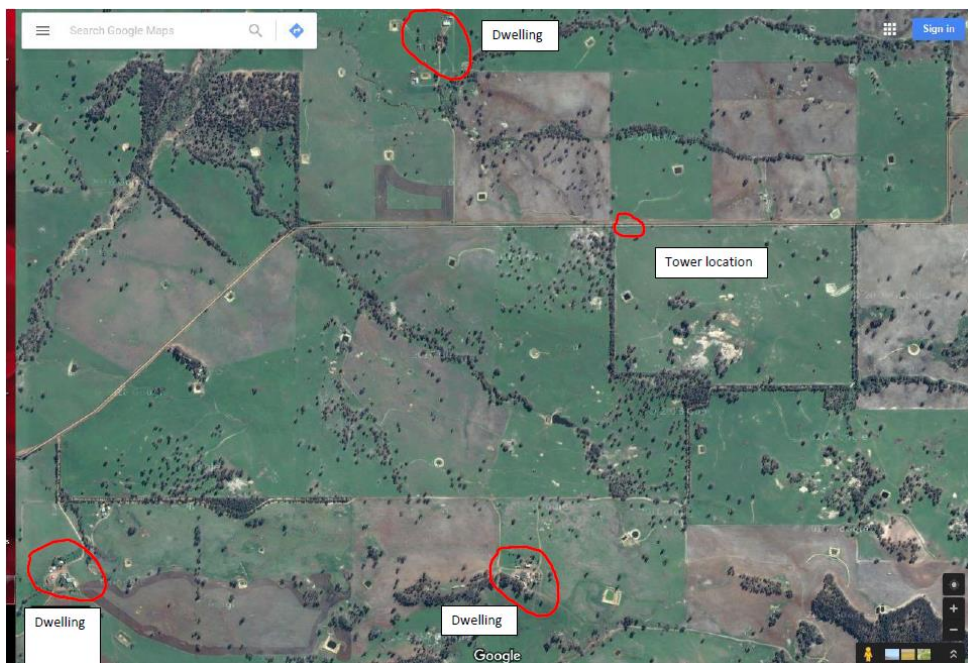
An application has been lodged for new telecommunications facilities on Lot 1 Tarwonga-Dardadine Road, Williams. The matter was initially considered by Council at the June 2016 Ordinary Meeting. At that meeting the following resolution was passed:

“That Council:

1. *Determine by Absolute Majority that the proposed ‘telecommunications infrastructure’ use on Lot 1 Tarwonga-Dardadine Road may be consistent with the objectives and purpose of the Rural zone and thereafter follow the advertising procedures of Clause 2.6 of the Shire of Williams Town Planning Scheme No.2 in considering an application for planning approval.*
2. *Authorise the Chief Executive Officer to advertise the application for one calendar month in accordance with Clause 2.6 of the Shire of Williams Town Planning Scheme No 2 by writing to nearby and surrounding landowners.*
3. *Note that a further report will be referred to Council following formal advertising.”*

Comment

The application is for a 30 metre high tower with a parabolic antenna at the 24 metre level and another parabolic antenna at the 29 metre level. An existing equipment room at the base of the structure will house additional infrastructure. An existing tower and equipment room are located on the lot.





A letter was sent to eight (8) property owners in the vicinity of the exchange. Apart from a general enquiry about the detail of the application, no submissions were received by the closing date.

Financial Implications

Nil

Voting Requirements

Simple Majority

Officer's Recommendation

That Council:

1. Note that having determined by Absolute Majority that the proposed development of telecommunication infrastructure on Lot 1 Tarwonga Dardadine Road, Williams may be consistent with the objectives and purposes of the Rural zone, has caused the application for development by Telstra Corporation Limited to be advertised in accordance with the Shire of Williams Town Planning Scheme No 2 and as no submissions opposing the development have been received,
2. Resolves to approve the application lodged by Telstra Corporation Ltd for 'telecommunications infrastructure' on Lot 1 Tarwonga Dardadine Road, Williams subject to the following condition:
 - i. All development to be in accordance with the plans lodged as part of this application (Drawing W103111), unless otherwise agreed to in writing by the Chief Executive Officer.
3. Resolves to advise the applicant that a planning consent is not an approval to commence any works. A building permit is required for construction works.

Council Resolution

Johnstone/Earnshaw

That Council:

1. Note that having determined by Absolute Majority that the proposed development of telecommunication infrastructure on Lot 1 Tarwonga Dardadine Road, Williams may be consistent with the objectives and purposes of the Rural zone, has caused the application for development by Telstra Corporation Limited to be advertised in accordance with the Shire of Williams Town Planning Scheme No 2 and as no submissions opposing the development have been received,
2. Resolves to approve the application lodged by Telstra Corporation Ltd for 'telecommunications infrastructure' on Lot 1 Tarwonga Dardadine Road, Williams subject to the following condition:
 - i. All development to be in accordance with the plans lodged as part of this application (Drawing W103111), unless otherwise agreed to in writing by the Chief Executive Officer.
3. Resolves to advise the applicant that a planning consent is not an approval to commence any works. A building permit is required for construction works.

**Carried 6/0
Resolution 15/17**



8.4.7 RADIO RELAY STATION FOR VISION RADIO – OLD AGRICULTURAL HALL

File Reference	10.60.15
Statutory Reference	Shire of Williams Town Planning Scheme No 2
Author & Date	Geoff McKeown 15 th July 2016
Attachment	Nil

Background

The Williams Anglican Parish has written seeking Shire approval to install a radio relay station on the Old Agricultural Hall on Albany Highway. The purpose is to receive and transmit Vision Christian Radio broadcasts.

Comment

In the letter from the Parish, Reverend Kuzie Tuhura states:

“Preamble: An application has been made to Williams Parish by Mike Ewers, Regional Representative WA on behalf of Vision Radio to install a relay station for Christian radio service on the church building (Holy Trinity church). This has had to be rejected because of the Bunbury Diocesan faculty which disallows us to do this.

We, the parishioners of Williams Anglican Parish are disappointed of that decision and feel that there is a need for our community to have outreach Christian Radio. And are therefore looking into alternative venues.

I have been instructed by Williams Parish Council to seek permission to an alternative venue. Mainly the Bush Brothers Op Shop complex. Whilst we are only tenants on the said site, we would be willing to mind the equipment. All costs will be absorbed by Vision radio for installation of the Relay Station. The only cost that we, the Parish would have to absorb would be the power. This has been estimated at approximately \$150 annually.

The Refuse Station on top of the hill is an ideal setting. Once again at no cost to the Shire.

At any time, through any circumstance, the relay station can easily be shut down and removed. Please place this request into your kind consideration. All detailed information is attached to this letter.”

The equipment associated with the installation includes:

- An antenna and fixture and fittings;
- A 90cm satellite dish and fixtures and fittings;
- A shelf suitable for housing the broadcast equipment inside the building;
- A satellite decoder box;
- An FM transmitter box; and
- Any other such equipment as may be reasonable required sufficient to ensure a broadcast area as permitted in terms of the broadcast licence.



When a development application is lodged, part of the planning assessment involves examining the land use definitions in the Scheme, and determining the 'best fit' land use classification.

If the land use is listed in the Scheme's zoning table, it dictates the permissibility of the use in the relevant zone. There is no specific land use definition for 'telecommunications infrastructure' under the Shire of Williams Town Planning No 2 ('the Scheme') and the use is not listed in the zoning table.

The telecommunications infrastructure use is defined in the *Town Planning Regulations 1967* as 'means land used to accommodate any part of the infrastructure of a telecommunications network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure used, or for use in or in connection with, a telecommunications network.'

A similar definition is included in the new *Planning and Development (Local Planning Schemes) Regulations 2015* which became effective in October 2015.

The old Agricultural Hall is located on a crown reserve vested in the Shire of Williams for the purpose of 'agricultural hall', which has a 'public purpose' land use.

When an application for planning approval is made with respect to land within a reserve, the Shire's Town Planning Scheme states that Council shall have regard to the ultimate purpose intended for the reserve.

Council has two options where the use of land for a particular purpose is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the interpretation of one of the use categories as follows:

- Option 1: Determine that the use is not consistent with the objectives and purposes of the particular zone and is therefore not permitted; or
- Option 2: Determine by Absolute Majority that the proposed use may be consistent with the objectives and purpose of the zone and thereafter follow the advertising procedures of sub-clause 2.6 in considering an application for planning approval.

It is recommended that Council pursue Option 1 as the operation of telecommunications equipment is not in keeping with the intended purpose of the reserve.

Financial Implications

Nil

Voting Requirements

Simple Majority



Officer's Recommendation

That Council advise the Williams Anglican Parish that it will not approve the installation of telecommunications equipment on the Old Agricultural Hall building as the activity is not in keeping with the intended purpose of the reserve.

Council Resolution

Cavanagh/Logie

That Council advise the Williams Anglican Parish that it will not approve the installation of telecommunications equipment on the Old Agricultural Hall building as the activity is not in keeping with the intended purpose of the reserve.

**Carried 6/0
Resolution 16/17**



8.4.8 USE OF THE COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY

File Reference	4.50.60
Statutory Reference	Sections 5.42 and 9.49A <i>Local Government 1996</i>
Author & Date	Geoff McKeown 15 th July 2016
Attachment	Nil

Background

The purpose of this Agenda Item is to report to Council for information, the use of the Common Seal and actions performed under delegated authority requiring referral to Council.

Council approved the updated Delegations Register at the December 2015 Ordinary Council Meeting. The procedure associated with the register is to report to Council the activities or actions that have been performed under the delegated authority. A report will be completed for Council at each meeting that identifies: (1) use of the Common Seal, and (2) actions performed under the delegated authority requiring referral to Council as per the Shire of Williams Delegations Register.

Comment

Actions performed under delegation during the month of June 2016 are provided below:

- **Investment of Shire Monies – Delegation LGA4**

Delegation - The Chief Executive Officer has delegated authority, subject to Part 3 of the *Trustees Act 1962*, to invest money held in the municipal fund or the trust fund that is not, for the time being, required by the local government for any other purpose.

Action - The Chief Executive Officer approved a transfer of:

1. \$102,633.41 from the Trust Fund Term Deposit to the Trust Fund at maturity of the term deposit;
2. \$510,088.50 from the Reserve Fund Term Deposit to the Reserve Funds to reflect individual amounts of interest earned for each Reserve Account at the end-of-financial year;
3. \$200,000.00 from the Municipal Cash Management Fund to the Municipal Fund to meet future expenses;
4. \$255,125.45 from the Municipal Cash Management Fund to the Municipal Fund to meet future expenses; and
5. \$65,000.00 from the Municipal Fund to Reserve Funds to reflect end-of-financial year transfers, (i.e. \$10,000 to Joint Venture Housing, \$50,000 Waste Site Development and \$5,000 Plant Replacement).

Financial Implications

Payments from the Municipal Fund and Trust Fund have been approved in the 2015/16 Annual Budget or by separate resolution of Council.



Voting Requirements

Simple Majority

Officer's Recommendation

That Council accepts the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of June 2016.

Council Resolution

Earnshaw/Cavanagh

That Council accepts the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of June 2016.

**Carried 6/0
Resolution 17/17**



Confidential Item

The President noted that the following item dealt with a matter affecting an employee and under the provisions of section 5.23(2) of the Local Government Act 1995 the meeting can be closed to the public. As no member of the public was present the President continued with the item.

8.4.9 DEFERRAL OF TAKING LONG SERVICE LEAVE – ANDREW WOOD

File Reference	4.30.20
Statutory Reference	<i>Local Government (Long Service Leave) Regulations</i>
Author & Date	Geoff McKeown 6 th July 2016
Attachment	Nil

Officer’s Recommendation

That Council advise Andrew Wood that in accordance with Clause 8(2) of the *Local Government (Long Service Leave) Regulations* it will agree to the rate of payment for or in lieu of his long service leave being paid at the rate applicable to him for ordinary time (excluding all allowances) for a period of three years after it falls due.

Council Resolution

Major/Cavanagh

That Council advise Andrew Wood that in accordance with Clause 8(2) of the *Local Government (Long Service Leave) Regulations* it will agree to the rate of payment for or in lieu of his long service leave being paid at the rate applicable to him for ordinary time (excluding all allowances) as at today’s date, 20th July 2016.

**Carried 6/0
Resolution 18/17**

Council Resolution

Major/Johnstone

That Council advise:

1. all employees that have a long service leave entitlement that extends 6 months beyond it falling due, that their rate of payment for or in lieu of that long service leave will be paid at the rate applicable to them for ordinary time (excluding all allowances) as at today’s date, 20th July 2016.
2. all other employees, that have long service leave falling due in the future, that the Shire will apply the provisions of regulation 8(2) of the *Local Government (Long Service Leave) Regulations*, whereby the commencement of long service leave has been postponed to meet the convenience of the worker beyond the period of 6 months, the rate of payment for or in lieu of that leave shall be the rate applicable for ordinary time (excluding all allowances) at the end of that period of 6 months.

**Carried 6/0
Resolution 19/17**



8.5 MANAGER OF FINANCE'S REPORT

8.5.1 ACCOUNTS FOR PAYMENT

File Reference	4.23.15	
Statutory Reference	N/A	
Author & Date	Cara Ryan	13 th July 2016

Background

That the Chief Executive Officer be authorised to make payments from Councils Municipal Fund, Trust and Reserve Accounts for payment of:

- Refunds of overpayment, deposits and bonds.
- Postage
- Salaries and Wages
- Petty cash recoup
- Payment of creditors where a discount or penalty applies
- Council vehicle licenses
- Special emergency payments as authorised
- Loan Repayments
- Police Licensing, receipts.
- Credit Card purchases up to \$5,000 for items contained in the Budget
- Progress payments for tender contracts

Comment

The list of account for payment is a separate attachment to this agenda.

Financial Implications

As listed in the recommendation below.

Voting Requirements

Simple Majority

Officer's Recommendation

That Municipal Fund EFT, BPAY, Direct Debits and Cheques 104540 – 104553 totalling \$486,848.56, Trust Cheque 1158 and EFT payments totalling \$49,377.85, SII Funding EFT payments totalling \$182,955.66 approved for payment by the Chief Executive Officer be endorsed.

Council Resolution

Earnshaw/Johnstone

That Municipal Fund EFT, BPAY, Direct Debits and Cheques 104540 – 104553 totalling \$486,848.56, Trust Cheque 1158 and EFT payments totalling \$49,377.85, SII Funding EFT payments totalling \$182,955.66 approved for payment by the Chief Executive Officer be endorsed.

**Carried 6/0
Resolution 20/17**



8.5.2 FINANCIAL STATEMENTS

File Reference	4.23.15	
Statutory Reference	N/A	
Author & Date	Cara Ryan	13 th July 2016

Background

A statement of financial activity must be produced monthly and presented to Council. In accordance with the Local Government Act 1995, a statement of financial activity must be presented to each Council meeting, including a comparison to the budget and variance from it. It must also include explanations of any variances.

Statutory Implications

Local Government (Financial Management) Regulations 1996, reg 34.

Comment

The financial statements are a separate attachment to this agenda.

Financial Implications

As disclosed in the financial statements.

Voting Requirements

Simple Majority

Officer's Recommendation

That the financial statements presented for the period ending 30th June 2016 be received.

Council Resolution

Johnstone/Cavanagh

That the financial statements presented for the period ending 30th June 2016 be received.

Carried 6/0
Resolution 21/17



8.5.3 ADOPTION OF THE 2016/2017 BUDGET

File Reference	4.23.10
Statutory Reference	N/A
Author & Date	Cara Ryan & Geoff McKeown 18th July 2016

Purpose

To consider and adopt the Annual Budget for the 2016/17 financial year together with supporting schedules.

Background

The draft 2016/2017 Budget has been compiled based on the principles contained in the Strategic Community Plan and Corporate Business Plan. The draft 2016/17 Budget has been prepared in accordance with the presentations made to Councillors at the Special Budget meeting held on 15th June 2016.

Details

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The main features of the draft budget include:

- The budget has been prepared with a **GRV 12%** rate in the dollar increase and **UV 7%** rate in the dollar increase which is higher than originally estimated in the forward financial plans contained in the Corporate Business Plan. The minimum rates are proposed to increase from \$510 to **\$610** for **GRV** rated properties and **\$710** for **UV** rated properties. Overall the total rates to be received by the Shire will increase be **8.42%**.
- It was anticipated in the Corporate Business Plan that the Shire would receive an increase in financial assistance grants. Advice of the notional grants for 2016/2017 includes minimal change from previous years.
- Fees and charges have been increased by 3%, with the exception of the changes resolved at the Special Budget meeting held on 15th June 2016. These are itemised in the draft budget.
- Household and commercial waste charges and charges for depositing refuse at the Shire of Williams Refuse Site are proposed to increase by 3% and are itemised separately in the draft budget.
- A capital works programme totalling **\$1,920,272** for investment in infrastructure, land and buildings, plant and equipment and furniture and equipment is planned. Expenditure on road infrastructure is a major component of this **\$903,807** in line with Council's strategy to increase the investment in road and associated assets. An amount of **\$552,940** is included for the construction of two aged units at Jamtree Lane and the other major project is the installation of synthetic turf at the Bowling Club of **\$212,969**.



- An estimated deficit of **\$545** is anticipated to be brought forward from 30 June 2016. However, this is unaudited and may change. Any change will be addressed as part of a future budget review.

Grant funding of **\$324,967** is estimated from Roads to Recovery. In addition **\$250,653** will be received for Road Project Grant funded projects.

Consultation

While no specific consultation has occurred on the draft 2016/17 budget, community consultation has previously occurred on several of the major projects planned. The Community has been involved in extensive consultation with the development of the Strategic Community Plan, *Williams 2022*. Previous Community Surveys have also directed Council on the level of service expected to be delivered by the Shire.

Extensive internal consultation has occurred between all senior employees and through discussions with elected members.

Statutory Environment

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its Municipal Fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of the *Local Government Act 1995* refer to the setting of budgets and the raising of rates and charges. *The Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2016/17 Budget as presented is considered to meet statutory requirements.

Policy Implications

The budget is based on the principles contained in the Strategic Community Plan and the Corporate Business Plan.

Financial Implications

Specific financial implications are as outlined in the Detail section of this report and as itemised in the draft 2016/17 Budget attached for adoption.

Strategic Implications

The draft 2016/17 Budget has been developed based on existing strategic planning documents adopted by council.

TRIPLE BOTTOM LINE ASSESSMENT

Economic Implications

The draft 2016/17 Budget has been developed based on sound financial management and accountability principles and is considered to deliver a sustainable economic outcome for Council and the community.



Social Implications

The draft 2016/17 Budget delivers social outcomes identified in various planning and community supporting strategies that have previously been adopted by the Council.

Environmental Implications

The draft 2016/17 Budget supports key environmental strategies and initiatives adopted by the Council.

Comment

The draft 2016/17 Budget continues to deliver on other strategies adopted by the Council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure as well as on renewing all assets at sustainable levels. S4 – Page 29 Western Australian Local Government Accounting Manual – **Section 4 ‘The Budget Process’**

Voting Requirements

ABSOLUTE MAJORITY

Officer’s Recommendation

That Council:

PART A – MUNICIPAL FUND BUDGET FOR 2016/17

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, the Council adopts the Municipal Fund Budget as contained in the Attachment of this Agenda and the Minutes, for the Shire of Williams for the 2016/17 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type on page (2) showing a net result for that year of **\$531,187**
- Statement of Comprehensive Income by Program on page (3 to 4) showing a net result for that year of **\$531,187**
- Statement of Cash Flows on page (5)
- Rate Setting Statement on page (6) showing an amount required to be raised from rates of **\$1,681,705**
- Notes to and Forming Part of the Budget on pages (7 to 31)
- Capital Income and Expenditure (32 to 34)
- Schedule of Operating Revenue and Expenditure (35 to 49)



Council Resolution

Cavanagh/Major

That Council:

PART A – MUNICIPAL FUND BUDGET FOR 2016/17

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, the Council adopts the Municipal Fund Budget as contained in the Attachment of this Agenda and the Minutes, for the Shire of Williams for the 2016/17 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type on page (2) showing a net result for that year of **\$531,187**
- Statement of Comprehensive Income by Program on page (3 to 4) showing a net result for that year of **\$531,187**
- Statement of Cash Flows on page (5)
- Rate Setting Statement on page (6) showing an amount required to be raised from rates of **\$1,681,705**
- Notes to and Forming Part of the Budget on pages (7 to 31)
- Capital Income and Expenditure (32 to 34)
- Schedule of Operating Revenue and Expenditure (35 to 49)

**Carried by Absolute Majority 6/0
Resolution 22/17**



Voting Requirements

ABSOLUTE MAJORITY REQUIRED

Officer's Recommendation

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

1. Raising Rates

For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, Council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following General and Minimum rates on Gross Rental and Unimproved Values.

2. General Rates*

- Residential (GRV) **6.3551 cents in the dollar**
- Commercial / Industrial (GRV) **6.3551 cents in the dollar**
- Rural/Mining (UV) **0.6741 cents in the dollar**

3. Minimum Rates

- Residential (GRV) **\$610**
- Commercial / Industrial (GRV) **\$610**
- Rural/Mining (UV) **\$710**

4. Installments

Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, Council nominates the following due dates for the payment in full by installments:

- Full payment and 1st installment due date **9th September 2016**
- 2nd quarterly installment due date **11th November 2016**
- 3rd quarterly installment due date **13th January 2017**
- 4th and final quarterly installment due date **17th March 2017**

5. Installment Option Charge

Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an installment option of **\$8.33** for each installment after the initial instalment is paid.

6. Instalment Option Interest Rate

Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of **5.5%** where the owner has elected to pay rates and service charges through an instalment option.

7. Interest rate on Overdue Rates

Pursuant to section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of **11%** for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.



Council Resolution

Johnstone/Major

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

8. Raising Rates

For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, Council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following General and Minimum rates on Gross Rental and Unimproved Values.

9. General Rates*

- Residential (GRV) **6.3551 cents in the dollar**
- Commercial / Industrial (GRV) **6.3551 cents in the dollar**
- Rural/Mining (UV) **0.06741 cents in the dollar**

10. Minimum Rates

- Residential (GRV) **\$610**
- Commercial / Industrial (GRV) **\$610**
- Rural/Mining (UV) **\$710**

11. Installments

Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, Council nominates the following due dates for the payment in full by installments:

- Full payment and 1st installment due date **9th September 2016**
- 2nd quarterly installment due date **11th November 2016**
- 3rd quarterly installment due date **13th January 2017**
- 4th and final quarterly installment due date **17th March 2017**

12. Installment Option Charge

Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an installment option of **\$8.33** for each installment after the initial instalment is paid.

13. Instalment Option Interest Rate

Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of **5.5%** where the owner has elected to pay rates and service charges through an instalment option.

14. Interest rate on Overdue Rates

Pursuant to section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of **11%** for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

**Carried by Absolute Majority 6/0
Resolution 23/17**



Voting Requirements

ABSOLUTE MAJORITY

Officer's Recommendation

PART C – GENERAL FEES AND CHARGES FOR 2016/2017

Pursuant to section 6.16 of the *Local Government Act 1995*, Council adopts the Fees and Charges included at pages 50 to 55 inclusive of the draft 2016/2017 Budget included in the budget attachment of this Agenda.

Council Resolution

Earnshaw/Logie

PART C – GENERAL FEES AND CHARGES FOR 2016/2017

Pursuant to section 6.16 of the *Local Government Act 1995*, Council adopts the Fees and Charges included at pages 50 to 55 inclusive of the draft 2016/2017 Budget included in the budget attachment of this Agenda.

**Carried by Absolute Majority 6/0
Resolution 24/17**

Voting Requirements

ABSOLUTE MAJORITY REQUIRED

Officer's Recommendation

PART D – OTHER STATUTORY FEES FOR 2016/2017

1. Pursuant to section 53 of the *Cemeteries Act 1986* the Council adopts the Fees and Charges for the Williams Cemetery and Marling Cemetery included in the draft 2016/2017 Budget included as attachment of this agenda.

2. Pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, Council adopt the following charges for the removal and deposit of domestic and commercial waste:

Residential Premises (including recycling)

- 240ltr bin per weekly collection **\$312.25pa**

Commercial Premises

- Privately Owned Bulk Bin collection **\$619.25pa**
- 240ltr bin per service Commercial General Waste (no recycling) **\$231.75pa**



3. Pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, and section 6.16 of the *Local Government Act 1995* Council adopt the following charges for the deposit of domestic and commercial waste:

Refuse Site Charges (Refuse site opens 9am to 3pm Wed, Sat & Sun)		
General Waste		
Cars, utes, trailers 1.8m x 1.2m or 1 cubic metre		\$22.00
1 Sulo bin (one third of a cubic metre)		\$10.00
2 Sulo bins (two thirds of a cubic metre)		\$15.00
Garden Waste - Ute or trailer		\$12.00
Garden Waste - Truck 3 tonnes or more		\$20.00
Vehicle Body - Car belonging to ratepayer		\$50.00
Vehicle Body - Car by non ratepayer		\$296.75
Vehicle Body - Truck belonging to ratepayer		\$100.00
Vehicle Body - Truck by non ratepayer		\$592.25
Asbestos waste	per m ³	\$54.00
Tyres - Small (car etc.)	each	\$7.00
Tyres - Small truck	each	\$10.00
Tyres - Large truck or tractor	each	\$17.00
Animal Carcasses - Small animals (dogs, cats, sheep)	each	\$10.00
Animals Carcasses - Large animals (horses, cattle)	each	\$22.00
Septage	per load	\$60.00
Building rubble	per m ³	\$26.00
Rural Household Pass (unlimited household waste)		\$215.00
Scrap metal and batteries from ratepayer		NIL
New/Replacement Bins		\$103.00

Kerbside Rubbish Collection		
240lt General Waste & 240lt Recycling pickup		\$312.25
Commercial Bulk Recycling Bin		\$619.25
Commercial General Waste 240lt (No Recycling)		\$231.75

Council Resolution

Johnstone/Logie

PART D – OTHER STATUTORY FEES FOR 2016/2017

3. Pursuant to section 53 of the *Cemeteries Act 1986* the Council adopts the Fees and Charges for the Williams Cemetery and Marling Cemetery included in the draft 2016/2017 Budget included as attachment of this agenda.

4. Pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, Council adopt the following charges for the removal and deposit of domestic and commercial waste:



Residential Premises (including recycling)

- 240ltr bin per weekly collection **\$312.25pa**

Commercial Premises

- Privately Owned Bulk Bin collection **\$619.25pa**
- 240ltr bin per service Commercial General Waste (no recycling) **\$231.75pa**

4. Pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, and section 6.16 of the *Local Government Act 1995* Council adopt the following charges for the deposit of domestic and commercial waste:

Refuse Site Charges (Refuse site opens 9am to 3pm Wed, Sat & Sun)		
<u>General Waste</u>		
Cars, utes, trailers 1.8m x 1.2m or 1 cubic metre		\$22.00
1 Sulo bin (one third of a cubic metre)		\$10.00
2 Sulo bins (two thirds of a cubic metre)		\$15.00
Garden Waste - Ute or trailer		\$12.00
Garden Waste - Truck 3 tonnes or more		\$20.00
Vehicle Body - Car belonging to ratepayer		\$50.00
Vehicle Body - Car by non ratepayer		\$296.75
Vehicle Body - Truck belonging to ratepayer		\$100.00
Vehicle Body - Truck by non ratepayer		\$592.25
Asbestos waste	per m ³	\$54.00
Tyres - Small (car etc.)	each	\$7.00
Tyres - Small truck	each	\$10.00
Tyres - Large truck or tractor	each	\$17.00
Animal Carcasses - Small animals (dogs, cats, sheep)	each	\$10.00
Animals Carcasses - Large animals (horses, cattle)	each	\$22.00
Septage	per load	\$60.00
Building rubble	per m ³	\$26.00
Rural Household Pass (unlimited household waste)		\$215.00
Scrap metal and batteries from ratepayer		NIL
New/Replacement Bins		\$103.00

Kerbside Rubbish Collection		
240lt General Waste & 240lt Recycling pickup		\$312.25
Commercial Bulk Recycling Bin		\$619.25
Commercial General Waste 240lt (No Recycling)		\$231.75

**Carried by Absolute Majority 6/0
Resolution 25/17**



Voting Requirements

SIMPLE MAJORITY REQUIRED

Officer's Recommendation

PART F – MATERIAL VARIANCE REPORTING FOR 2016/17

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, the level to be used in statements of financial activity in 2016/17 for reporting material variances shall be 5% or \$5,000, whichever is the greater.

Council Resolution

Earnshaw/Major

PART F – MATERIAL VARIANCE REPORTING FOR 2016/17

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, the level to be used in statements of financial activity in 2016/17 for reporting material variances shall be 5% or \$5,000, whichever is the greater.

**Carried 6/0
Resolution 26/17**



8.6 COUNCILLORS' REPORTS

No Councillors Reports.

9.0 ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN.

Revoking or Changing a Decision – Notice of Motion

Pursuant to regulation 10 of the *Local Government (Administration) Regulations 1996* the Chief Executive Officer advised that he had received a Notice of Motion to change a Council resolution made at the September 2015 Ordinary Council Meeting (Resolution 76/16) relating to the purchase and installation of a BBQ at the Town Hall Park. The Notice of Motion was signed by four (4) elected members and as such complied with the regulations.

Council Resolution

Major/Cavanagh

Pursuant to the regulation 10 of the *Local Government (Administration) Regulations 1996*, Council agrees to change the resolution made at the September 2015 Ordinary Council Meeting (Resolution 76/16) to remove reference to the approval for installation of a BBQ at the Town Hall Park.

**Carried by Absolute Majority 6/0
Resolution 27/17**

10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING.

Consideration of New Business by Decision of the Meeting

Council Resolution

Cavanagh/Major

That Council agree to consider new business regarding the operation of heavy vehicles on town streets that are not rated for that vehicle combination.

**Carried 6/0
Resolution 28/17**

Cr Logie declared an indirect financial interest in the matter and left the meeting at 6.05pm.

The nature of Cr Logie's interest relates to being the owner of a heavy vehicle that accesses the Williams townsite.



Cr Cavanagh expressed concern that a number of heavy vehicles are accessing sites in Williams for the purpose of unloading goods and that the streets being used are not rated for that vehicle combination. He suggested that the Shire write to businesses to alert them of this issue and seek their support for an alternative arrangement.

Council Resolution

Cavanagh/Major

That Council make contact with local businesses that currently have deliveries by heavy vehicles that are not rated to use town streets to alert them of this issue and seek their support for an alternative arrangement.

**Carried 5/0
Resolution 29/17**

Cr Logie returned at 6.17pm

10.1 ELECTED MEMBERS.

10.2 OFFICERS.

11.0 APPLICATION FOR LEAVE OF ABSENCE

12.0 INFORMATION SESSION

13.0 CLOSURE OF MEETING

There being no further business for discussion the President declared the meeting closed at 6.20pm.